



PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

MEMORANDUM

To: PTRPO TAC and TCC Members
From: Kelly E. Larkins, PTRPO Local Coordinator
cc: PTRPO Member Clerks to the Board
Date: Wednesday, December 7, 2016
Re: December 14, 2016 Meeting Cancellation Notice and Upcoming Agenda Items

Meeting Cancellation Notice

Due to a lack of action items, next Wednesday's (12/14) PTRPO TAC and TCC meeting is canceled. Our next meeting is scheduled for February 15, 2017.

Draft Agenda Items for the February Meeting

The following is a draft list of agenda items that will be discussed at our next meeting on February 15:

- Discussion of RPO Projects Scored in SPOT 4.0 - The point assignments for projects being scored in the Division Needs category were submitted to NCDOT on Monday, November 14, 2016. According to NCDOT's SPOT office, the results will be released in the next few weeks. I will send a reminder to everyone once these are available.
- Discussion of SPOT 5.0 - At our next meeting, we will discuss the SPOT 5.0 timeline and information regarding new project submittals.
- TAC Chair and Vice-Chair Elections – According to the PTRPO Bylaws, the Chair and Vice-Chair positions are elected during the first meeting in odd calendar years. Jimmy Blake is the current Chair and Alvin Foster is the current the Vice-Chair.
- 2017 Meeting Dates – The TAC and TCC will need to review and approve the remaining meeting dates for the year. These draft dates include April 19, June 21, August 16, October 18, and December 13.
- New TAC Members – New appointments to the TAC will be announced.
- State Ethics Requirements for TAC Members – As in previous years, each TAC member will be required to file their State Ethics forms before April 18. More information will be sent out once it is available.
- Review of the Draft 2017-2018 Planning Work Program (PWP) – At the February meeting PTRPO staff will present a draft list of tasks it will engage in for the next fiscal year.