DRAFT AGENDA

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Transportation Advisory Committee (TAC) and Technical Coordinating Committee (TCC) Meeting

10:00am
Wednesday, April 17, 2013
Paul J. Ceiner Botanical Garden Meeting Room
215 South Main Street Kernersville, NC 27284*

Welcome

I.	Conflict of Interest Statement	Talmadge Baker
II.	Welcome, Review Agenda and Public Comment	Talmadge Baker

Action Items

III.	TAC/TCC meeting minutes February 20, 2013	Talmadge Baker
IV.	Planning Work Program and 5 –year Calendar	Jesse Day
V.	Amendment to CTP Study Needs Priorities	Jesse Day
VI.	Local Match Funding Amounts	Jesse Day
VII.	Piedmont Together Consortium Oversight Committee Rep	Talmadge Baker
VIII.	Resolution Increasing Amount for Division-Let Projects	Talmadge Baker

Discussion Items

IX.	State Government Ethics Act Updates	Jesse Day
X.	Bylaws and MOU Update	Jesse Day

Other Business

XI.	Division Updates	Planning/District Engineers
XII.	TPB Update	TPB Staff
XIII.	Local Jurisdiction Updates	TCC Members
XIV.	RPO Update	Jesse Day
XV.	New Business	Talmadge Baker
XVI.	Adjourn	Talmadge Baker

Next Meeting Date
June 19, 2013

Note: Piedmont Triad Regional Council New Building Groundbreaking in Kernersville at 1pm. PART buses leave the Botanical Gardens at 12:45pm.

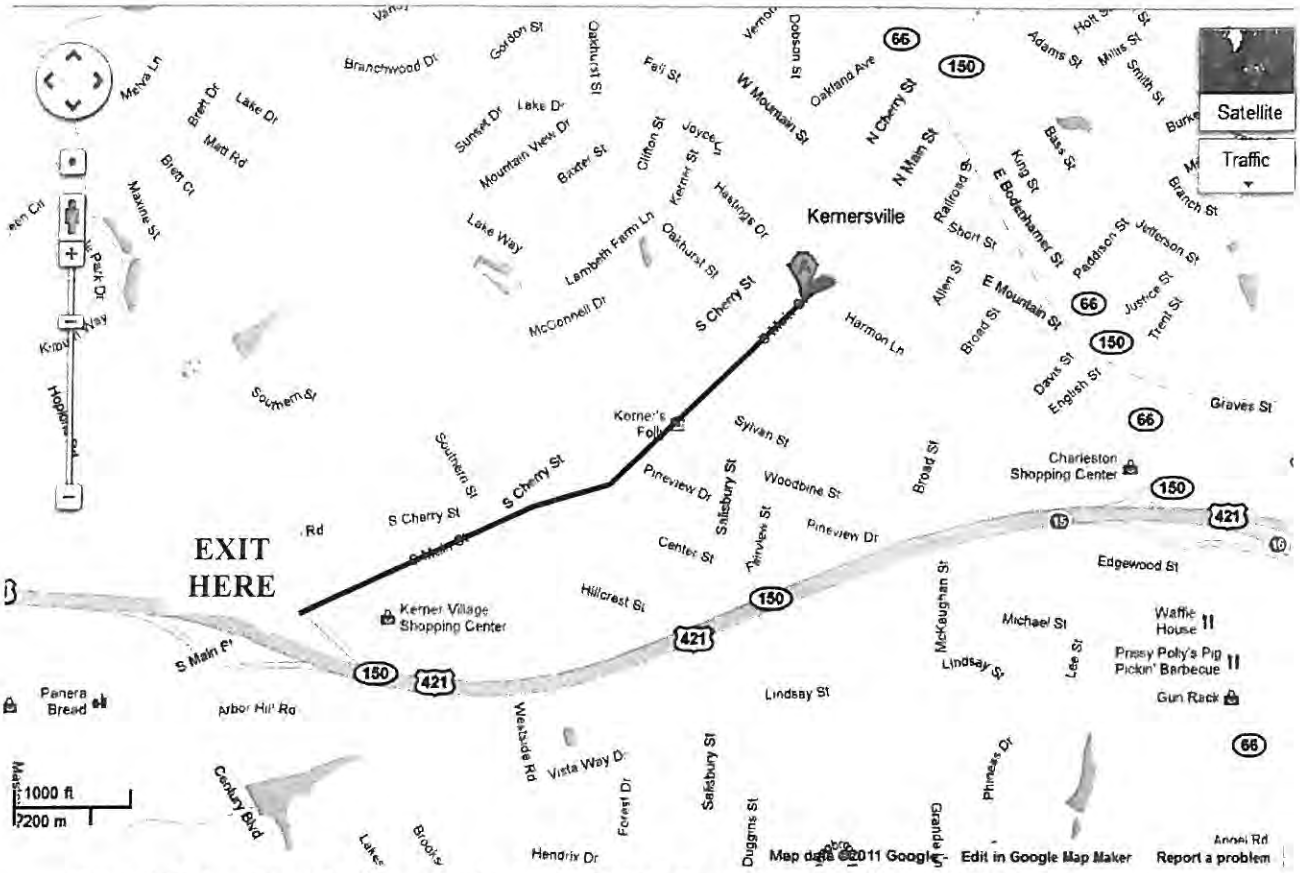
Directions to the Paul J. Ceiner Botanical Garden
215 South Main Street Kernersville, NC 27284

From the East

Take Business 40 West/US 421 to the South Main Street Exit for Kernersville....turn right off exit onto S. Main Street... Paul J. Ceiner Botanical Gardens located 0.75 miles on right

From the West

Take Business 40 East/US 421 to the South Main Street Exit for Kernersville....turn left off exit onto S. Main Street... Paul J. Ceiner Botanical Gardens located 0.75 miles on right



Paul J. Ceiner Botanical Garden 215 South Main Street Kernersville, NC 27284 (336) 996-7888

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Agenda Item

Agenda Item III

TAC/TCC meeting minutes February 20, 2013

Background

The minutes from the meetings are attached.

Action Requested

Consideration of the minutes.

PIEDMONT TRIAD RURAL PLANNING ORGANIZATION

DRAFT MINUTES

Joint Meeting of the Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

December 19, 2012

TAC Members Attending	
Talmadge Baker	City of Asheboro
Jimmy Blake	Town of Biscoe
Darryl Carter	City of Eden
Zane Cardwell	Rockingham County
Alvin Foster	Town of Yanceyville
Stan Haywood	Randolph County
Billy Joe Kepley	Davidson County
Jackie Morris	Montgomery County
Scott Morris	Town of Denton
Staff	
Jesse Day	PTRC
Hanna Cockburn	PTRC
Paul Kron	PTRC
Others	
Annie Martinie	Community Transformation Grant
Libby Thomas	Highway Safety Research Center

TCC Members Attending	
Hal Johnson	Randolph County
Luke Carter	Rockingham County
Tonya Caddle	Rockingham County
Trevor Nuttall	City of Asheboro
Donna Setliff	City of Reidsville
Guy Cornman	Davidson County
Victor Pizzurro	Town of Denton
Mike Mills	NCDOT, Division 7
Ed Lewis	NCDOT, Division 7
Kevin Hedrick	NCDOT, Division 8
Jeff Loflin	NCDOT, Division 8
Darius Sturdivant	NCDOT, Division 8
David Spainhour	NCDOT, Division 9
Diane Hampton	NCDOT, Division 9
Wayne Davis	NCDOT, TPB
Scott Rhine	PART

The meeting began at 10am

I. **Welcome, Review Agenda and Public Comment.** Talmadge Baker welcomed everyone and opened up the floor for public comment. No public comments. The local match funding amounts (item IX) and Piedmont Together consortium oversight committee representative (item X) were added to the agenda.

II. **Conflict of Interest.** Mr. Baker read the conflict of interest statement. No one indicated any conflict of interest.

III. **Presentation – Randolph County Speed Management Action Plan.** Libby Thomas of the Highway Safety Research Center presented initial findings of the Action Plan and Road Safety audits. Some points made included: a) How can speed be talked about more often? b) A proactive approach is needed to save lives, injuries and costs; c) Business and injury prevention stakeholders should be included; d) Example action items include systematic curve treatments and enforcement conspicuity. A question was asked about distracted driving and young people – whether this influences crashes for this age group? No firm answer to that question. Presentation is posted at www.ptrc.org/ptrpo under Documents and Meeting Materials.

Action Items

IV. **Adoption of the October and December 2012 TAC/TCC Minutes.** Guy Cornman made a motion, Stan Haywood 2nd. The motion passed unanimously.

V. **Nominations for TAC Chair and Vice-Chair**
Hal Johnson made a motion to nominate Talmadge Baker as Chair and James (Jimmy) Blake as Vice-Chair. Trevor Nuttall 2nd the motion. The motion passed unanimously.

VI. **Amendment to STIP Project TD-4920-D** (CMAQ Funds)

Scott Rhine presented an amendment proposal for CMAQ funds ($620,000) from a previously requested Park and Ride Lot in Denton and Lexington to support for the Regional Van Pool program. This was presented in more detail at the December meeting. Alvin Foster made a motion and Jimmy Blake 2nd the motion. The amended proposal and resolution passed unanimously.

VII. Resolution Supporting Biscoe Safe Routes to School Grant

A resolution to support the Town of Biscoe's application for a Safe Routes to School grant from the NCDOT Bicycle and Pedestrian Division was presented. Jimmy Blake made a motion and Jackie Morris 2nd the motion. The motion passed unanimously.

VIII. Adoption of CTP Study Needs Priorities

The list of CTP study needs includes Caswell County, Stoneville, Reidsville and Liberty. The list will be passed to NCDOT for prioritization. Trevor Nuttall made a motion and Jimmy Blake 2nd the motion. The motion passed unanimously.

IX. Local Match Funding Amounts

The local match funding amounts were presented for a first reading. Since Davidson County is leaving the RPO to join the High Point MPO, the local dues for member counties will increase. Shown here:

Local Match Requirements for FY 2013-14

RPO County	Percent of Total	DRAFT Total Funds	Rounded	$ change from FY 2011
Caswell	9.33%	$ 2,440.30	$ 2,440	687.00
Montgomery	10.99%	$ 2,874.63	$ 2,875	774.00
Randolph	42.78%	$ 11,189.02	$ 11,189	2,923.00
Rockingham	36.90%	$ 9,652.05	$ 9,652	2,752.00
	100.0%	$ 26,156.00	$ 26,156.00	

Total Match $ 26,156.00
Total Grant $ 104,625.00
Total RPO $ 130,781.00

Adoption of the funding amounts will be postponed until the April meeting.

Note: The funding amount from the State has since decreased. See the amounts shown in the April 2013 TAC/TCC meeting agenda packet for up to date funding amounts.

X. Consortium Oversight Committee PTRPO Representative

With the departure of James Kallam from the TAC, a new representative from the PTRPO is needed for the Piedmont Together project. Naming a representative was postponed until the April meeting.

XI. State Ethics Act

The State Ethics Act is now being enforced. The Statement of Economic Interest forms were provided. Dates for upcoming educational trainings were also provided. Current deadlines:
April 15, 2013 Statements of Economic Interest (SEIs) are due.
June 30, 2013 Ethics Education must be completed.
More information here: www.ethicscommission.nc.gov
Staff will continue to send out training and resource opportunities.

XII. **Division 7** – Provided report update – Mike Mills. No questions.
Division 8 – Provide report update – Jeff Loflin and Kevin Hedrick. No questions.
Division 9 – Provided report update – Diane Hampton. No questions.

XIII. **TPB Update.** Asheboro and M-M CTP in process and should wrap up later in the year.

XIV. **Local Updates.** No updates

XV. **RPO Update.** Talmadge Bake thanked Hanna Cockburn for all her service the PTRPO. She will be leaving the PTRC in early March for a new position at the City of Greensboro.

XVI. **New Business.** None

_____ _____
Talmadge Baker, TAC Chair **Date**

_____ _____
Jesse Day, Secretary **Date**

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Agenda Item

Agenda Item IV

Planning Work Program

Background

The Annual Planning Work Program (PWP) provides guidance and direction for the Piedmont Triad RPO staff time and resources. There are several on-going projects including Comprehensive Transportation Plans (Asheboro and M-M), Piedmont Together, data sharing and requests, transit support planning, project prioritization and administration of the TAC and TCC meetings. Some items that were not initiated in the current fiscal year may be carried over to the upcoming year. Please see the attached for a list of PWP items for your review.

Action Requested

Consideration of the Planning Work Program

FY 2013-2014
PLANNING WORK PROGRAM
ANNUAL PROPOSED FUNDING SOURCES TABLE
Piedmont Triad Rural Planning Organization

TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PRODUCT # (IF APPLICABLE) FY_2014	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		TOTAL
					LOCAL 20%	STATE 80%	
I. DATA COLLECTION AND ASSESSMENT							
I-1	**DATA COLLECTION AND ASSESSMENT**				$ 2,450	$ 9,800	$ 12,250
I-1.1	CTP Inventory and Assessment						
	Annual list of prioritized CTP needs	Spreadsheet	Piedmont Triad	1314-01			
I-1.2	Bicycle and Pedestrian Inventory and Assessment						
	Update Sidewalk Inventory Data	GIS Data	Piedmont Triad	1314-02			
	Update Sidewalk Inventory Report	Report	Piedmont Triad	1314-02			
I-1.3	Parking Inventories						
I-1.4	Vehicle Occupancy Rates (VOR) Counts and Assessment						
I-1.5	Traffic Volume Counts and Assessment						
	Local requests for traffic volume data	Summary/Assessment	Piedmont Triad	1314-01			
I-1.6	Crash Data and Assessment						
	Local requests for data	Summary/Assessment	Piedmont Triad	1314-01			
I-1.7	Public Transportation Service Data and Assessment						
	Attend Rural Transportation Agency Meetings	Meeting Participation	Piedmont Triad	1314-03			
I-1.8	Multimodal Data Collection and Assessment						
	Provide Data summary for rural transportation providers and local go	Summary/Assessment	Piedmont Triad	1314-03			
I-1.9	Freight Data Collection and Assessment						
I-1.10	Socioeconomic Data Inventory						
	Provide data for HUD Sustainable Communtiies Project	GIS Data	Piedmont Triad	1112-02			
I-1.11	Environmental and Land use Data Inventory and Assessment						
	Provide data for HUD Sustainable Communtiies Project	GIS Data	Piedmont Triad	1112-02			
I-1.12	Demographic Data Collection and Assessment						
	Provide data for ongoing projects and local requests	GIS Data	Piedmont Triad	1314-01			
II. TRANSPORTATION PLANNING							
II-1	**COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT**				$ 6,500	$ 26,000	$ 32,500
II-1.1	Develop CTP Vision						
II-1.1.a	CTP Study Setup						
	Convene steering committee	Meeting Participation	Caswell County	1314-04			
	Convene steering committee	Meeting Participation	Liberty	1314-05			
	Convene steering committee	Meeting Participation	Randleman	1314-06			
	Convene steering committee	Meeting Participation	Stoneville	1213-06			
II-1.1.b	Local CTP Vision						
	Organize and run steering committee meetings	Meeting Participation	Caswell County	1314-04			
	Distribute & analyze CTP survey; report results	Summary/Assessment	Caswell County	1314-04			
	Develop Vision Statement	Summary/Assessment	Caswell County	1314-04			
	Organize and run steering committee meetings	Meeting Participation	Liberty	1314-05			
	Create, distribute & analyze CTP survey; report results	Summary/Assessment	Liberty	1314-05			
	Develop Vision Statement	Summary/Assessment	Liberty	1314-05			
	Organize and run steering committee meetings	Meeting Participation	Randleman	1314-06			
	Distribute & analyze CTP survey; report results	Summary/Assessment	Randleman	1314-06			
	Develop Vision Statement	Summary/Assessment	Randleman	1314-06			
	Organize and run steering committee meetings	Meeting Participation	Stoneville	1213-06			
	Distribute & analyze CTP survey; report results	Summary/Assessment	Stoneville	1213-06			
	Develop Vision Statement	Summary/Assessment	Stoneville	1213-06			

SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.

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TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PRODUCT # (IF APPLICABLE	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		
					LOCAL 20%	STATE	TOTAL
II-1.2	Conduct CTP Needs Assessment						
II-1.2.a	Data Collection and Assessment						
	Assimilate land use, alternative transportation or other plan data	GIS Data/Mapping	Caswell County	1314-04			
	Assimilate land use, alternative transportation or other plan data	GIS Data/Mapping	Liberty	1314-05			
	Assimilate land use, alternative transportation or other plan data	GIS Data/Mapping	Randleman	1314-06			
	Assimilate land use, alternative transportation or other plan data	GIS Data/Mapping	Stoneville	1213-06			
	Compile relevant US Census data and demographics	GIS Data/Mapping	Caswell County	1314-04			
	Compile relevant US Census data and demographics	GIS Data/Mapping	Liberty	1314-05			
	Compile relevant US Census data and demographics	GIS Data/Mapping	Randleman	1314-06			
	Compile relevant US Census data and demographics	GIS Data/Mapping	Stoneville	1213-06			
II-1.2.b	Current and Future Year Data Endorsements						
II-1.2.c	Deficiency Assessment						
II-1.3	Analyze Alternatives and Environmental Screening						
II-1.3.a	Alternatives Assessment						
	Asheboro CTP	Summary/Assessment	Asheboro	1213-03			
	M-M CTP	Summary/Assessment	Madison/Mayodan	1213-04			
II-1.3.b	Local Alternative Consensus						
	Asheboro CTP	Meeting Participation	Asheboro	1213-03			
	M-M CTP	Meeting Participation	Madison/Mayodan	1213-04			
II-1.4	Develop Final Plan						
II-1.4.a	Develop CTP Maps						
	Develop CTP Transit, Highway, Pedestrian and Bicycle Maps	Mapping	Caswell County	1314-04			
	Develop CTP Transit, Highway, Pedestrian and Bicycle Maps	Mapping	Liberty	1314-05			
	Develop CTP Transit, Highway, Pedestrian and Bicycle Maps	Mapping	Randleman	1314-06			
	Develop CTP Transit, Highway, Pedestrian and Bicycle Maps	Mapping	Stoneville	1213-06			
II-1.4.b	Local Endorsement						
	Present CTP Maps to Council and RPO for adoption	Meeting Participation	Asheboro	1213-03			
	Present CTP Maps to Council and RPO for adoption	Meeting Participation	Madison/Mayodan	1213-04			
II-1.4.c	Adopt Plan						
	Present CTP Plan Report for adoption	Meeting Participation	Asheboro	1213-03			
	Present CTP Plan Report for adoption	Meeting Participation	Madison/Mayodan	1213-04			
II-1.4.d	CTP Document						
	Develop CTP Report and Revise based on Comments	Report	Asheboro	1213-03			
	Develop CTP Report and Revise based on Comments	Report	Madison/Mayodan	1213-04			
II-1.4.e	CTP and Local Land Use Revisions						
II-1.4.f	Development of Local Implementation Strategies						
II-2	PRIORITIZATION AND PROGRAM DEVELOPMENT				$ 2,440	$ 9,760	$ 12,200
II-2.1	Local Project Prioritization						
II-2.1.a	Local Project Prioritization						
	Conduct Meetings to determine priorities	Meeting Participation	Piedmont Triad	1112-10			
	SPOT Prioritization of Transit Projects	Spreadsheet	Piedmont Triad	1112-10			
II-2.1.b	Project Entry and SPOT Prioritization Process						
	Transit Projects	Administrative	Piedmont Triad	1112-10			
II-2.2	STIP Participation						
II-2.2.a	STIP Participation						
	Convene County TIP prioritization meetings	Meeting Participation	Piedmont Triad	1314-01			
	Provide feedback on draft STIP at hearings	Summary/Assessment	Piedmont Triad	1314-01			

SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.

TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PRODUCT # (IF APPLICABLE	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		
					LOCAL 20%	STATE	TOTAL
II-3	**PROJECT DEVELOPMENT**				$ 2,690	$ 10,760	$ 13,450
II-3.1	**Problem Statement and Purpose and Need**						
II-3.1.a	**Purpose and Need Data**						
	Develop Purpose and Need Data for Ongoing and Existing CTPs	Summary/Assessment	Piedmont Triad	1314-01	*SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.*		
II-3.1.b	**Public Involvement Strategies**						
	Publish newsletter	Summary/Assessment	Piedmont Triad	1314-01			
	Communicate Health Impact Assessment Methodology	Meeting Participation	Piedmont Triad	1112-04			
II-3.2	**Merger Process**						
II-3.2.a	**Meeting Attendance**						
	Attend merger meetings as needed	Meeting Participation	Montgomery County	1314-01	*SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.*		
II-3.2.b	**Review and Comment**						
II-3.3	**Indirect and Cumulative Effects**						
II-3.3.a	**ICE Assessment of Probable Growth**						
	Attend ICE Meetings	Meeting Participation	Piedmont Triad	1314-01	*SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.*		
II-4	**GENERAL TRANSPORTATION PLANNING**				$ 3,100	$ 12,400	$ 15,500
II-4.1.a	**Regional or Statewide Planning**						
	Attendance at Rural Transportation Planning Conference	Meeting Participation	National	1314-01			
	Attend RPO Quarterly Meetings	Meeting Participation	Statewide	1314-01			
	Participate in HUD Meetings	Meeting Participation	Piedmont Triad	1112-02			
	Clean Cities Coalition Planning	Meeting Participation	Piedmont Triad	1112-05			
	Attend NCAMPO/RPO Conference	Meeting Participation	Statewide	1314-01			
II-4.1.b	**Special Studies and Projects**						
	Sidewalk Inventory Update/Counts	Database/Report	Piedmont Triad	1314-02	*SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.*		
	Plug-In Electric Vehicle Planning and Implementation	GIS Data/Mapping	Piedmont Triad	1112-06			
	Health Impact Assessments	Report	Piedmont Triad	1314-07			
II-4.1.c	**CMAQ Planning**						
II-4.1.d	**Air Quality Assessment**						
II-4.1.e	**Alternative Funding**						
II-4.1.f	**Training and Certification**						
	AICP Certification	Meeting Participation	Piedmont Triad	1314-01			
	APA Conference	Conference Participation	Piedmont Triad	1314-01			
II-4.2	**Title VI**						
II-4.2.a	**RPO Affirmation of Title VI Compliance**						
II-4.2.b	**Transportation Initiatives and ADA Compliance**						
	Compile Inventory of ADA Compliance plans for members	Summary/Assessment	Piedmont Triad	1213-01	*SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.*		
II-4.2.c	**Environmental Justice Assessment**						
	Provide support for HUD project and social equity work group	GIS/Mapping	Piedmont Triad	1112-04			
II-4.2.d	**Limited English Proficiency (LEP) Assessment**						

TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PRODUCT # (IF APPLICABLE	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		
					LOCAL 20%	STATE	TOTAL
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES							
III-1	ADMINISTRATIVE DOCUMENTS AND PUBLIC INVOLVEMENT				$ 5,381	$ 21,525	$ 26,906
III-1.1	Administrative						
III-1.1.a	Planning Work Program						
	Update PWP and track progress	Administrative	Piedmont Triad	1314-01			
III-1.1.b	5-Year Planning Calendar						
	Update 5 Year Calendar	Administrative	Piedmont Triad	1314-01			
III-1.1.c	Quarterly Invoice and Progress Reports						
	Compile Invoices and Progress Reports	Administrative	Piedmont Triad	1314-01			
III-1.1.d	TCC/TAC Work Facilitation						
	Convene and conduct TCC/TAC meetings and tasks	Administrative	Piedmont Triad	1314-01			
III-1.1.e	Regulatory Documents						
	Adopt new MOU for member counties	Administrative	Piedmont Triad	1314-01			
III-1.1.f	Miscellaneous Expenses						
	Respond to unplanned requests from TAC/TCC Members	Administrative	Piedmont Triad	1314-01			
	GIS Maintenance and License	Other	Piedmont Triad	1314-08			
	Technology - Tablet, Counting Assistance	Other	Piedmont Triad	1314-08			
III-1.2	Public Involvement						
III-1.2.a	Public Involvement Plan (PIP)						
	Revise and adopt public involvement plan if needed	Administrative	Piedmont Triad	1314-01			
III-1.2.b	Documentation of Public Input						
	Document meeting attendance, update web page and public input	Summary/Assessment	Piedmont Triad	1314-01			
TOTAL					$ 22,561	$ 90,245	$ 112,806

SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.

SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.

Approved by the TAC on _____, 2013

_____
Talmadge Baker PTRPO, TAC Chairman

_____
Jesse Day, PTRPO Secretary

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Agenda Item

Agenda Item V

Amendment of CTP Study Needs Priorities

Background

The NCDOT Transportation Planning Branch has requested a list of Counties or Towns who would benefit from updating their Comprehensive Transportation Plan. The following have been sent to the Transportation Planning Branch for an update:

Caswell County
Stoneville
Reidsville
Liberty

It is requested that the City of Randleman be added to the list adopted in February.

Action Requested

Endorsement of list.

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Agenda Item

Agenda Item VI

Local Match Funding Amounts

Background

The loss of Davidson County will affect the local match amounts significantly in FY 2013-14. Below are the final local match amounts according to our State grant amount of $90,245. This is a reduction from what was presented in February. As per the MOU, the County pays the local match for the RPO area of the County. The match amounts are based on population and only include population in non-MPO areas.

Piedmont Triad
Rural Transportation Planning Organization

Local Match Requirements for FY 2013-14

RPO County	Percent of Total	DRAFT Total Funds	Rounded	$ change from FY 2011
Caswell	9.33%	$ 2,104.89	$ 2,105	352.00
Montgomery	10.99%	$ 2,479.53	$ 2,480	379.00
Randolph	42.78%	$ 9,651.15	$ 9,651	1,385.00
Rockingham	36.90%	$ 8,325.43	$ 8,325	1,425.00
	100.0%	$ 22,561.00	$ 22,561	

Total Match	**$ 22,561.00**
Total Grant	**$ 90,245.00**
Total RPO	**$ 112,806.00**

Action Requested

Consideration of Local Match Amounts

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Agenda Item

Agenda Item VII

Piedmont Together Consortium Oversight Committee Rep

Background

With the departure of James Kallam from the TAC, a new representative from the PTRPO is needed for the Piedmont Together project. The representative would be asked to attend quarterly meetings for the project through Spring of 2014. The project website is http://triadsustainability.org

Action Requested

Appointment of representative

Consortium Membership Benefits

Background

- Main purpose of the agreement is to demonstrate the cooperative nature of the project and to provide ownership of the completed regional plan.
- Agreement was drafted by the project manager and approved by a HUD representative.
- Agreement includes project objectives and goals, governing structure of the Consortium, project work plan and requirements of consortium members..
- An entity must be a member to receive direct project benefits. Consortium members must agree to provisions stated.

Benefits to Consortium Members

- Each member may have a seat on the Consortium Oversight Committee (COC).
- Eligible to submit proposals to participate in project task that will serve as a case study. For example, to have a brownfield assessment done on property within a city as part of the project, the city must be a consortium member.
- Eligible to receive program funds, if available, during project or as part of implementation.
- Members can easily gain access to tools, models, best practices, learning and networking opportunities.
- At the end of the project it is proposed that the Consortium take ownership of the plan and promote its implementation.

Benefits Example: Redevelopment Sites

An inventory of infill and brownfield redevelopment opportunities is currently being conducted in communities throughout the region. Inventory data will be used to help each community identify its top-priority economic development and reinvestment sites in and around its downtown and central area. Projects may be selected to conduct design charettes or market studies for mixed-use, multi-modal redevelopment centers in communities throughout the region. Projects could be located in a range of small towns and rural communities, sub-urban transition areas, and targeted districts in larger urban centers. Best practices from throughout the region will be highlighted to assist our region's towns, cities and counties in selecting appropriate local strategies to coordinate investments in economic prosperity, environmental stewardship and social equity.

Execution of Agreement

- A representative of the agency or organization desiring to become a member must read, sign a signature page, and has the option to appoint a representative to the Consortium Oversight Committee (COC). There is no specific requirement as to who should sign the agreement.
- If an agency, organization or unit of government previously pledged support to the project through a formal vote of its governing body; then a director, executive director or manager of the entity can sign. The signature page needs to be submitted to the Project Manager.

Decision Making Protocols for the Consortium Oversight Committee (COC)

- Project Director serves as project liaison and convener of COC.
- A meeting quorum is of 51% of the membership, with formal votes are required. Approval requires a simple majority of those present and voting.
- The COC will follow Robert Rules of Order.

As of May 2, 2012

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Agenda Item

Agenda Item VIII

Resolution Increasing Amount for Division-Let Projects from $1.2 million to $3 million

Background

The increasing cost of basic safety and spot congestion projects requires more projects to be centrally bid out of Raleigh. Raising the maximum threshold from $1.2 million to $3 million would allow contracts to be bid from the NCDOT Division office, providing more opportunities for local contractors to bid on construction contracts with the State. In addition project development costs may be reduced by improving project delivery times. See the attached resolution for details on SB 372 and HB 458 which proposes (with other legislative changes) to raise the threshold from $1.2 million to $2.5 million.

Action Requested

Consideration of the resolution

RESOLUTION
IN SUPPORT OF INCREASING THE AMOUNT OF DIVISION-LET PROJECTS FROM $1.2 MILLION TO $3 MILLION

A motion was made by _____ and seconded by _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, North Carolina General Statute 136-211 enacted July 6, 2000, provides for the establishment of Rural Transportation Planning Organizations (RPOs) to provide rural entities a cooperative and unified voice in project selection and funding, and enhance their involvement in integrated multi-modal transportation planning; and

WHEREAS, the Transportation Advisory Committee is the duly recognized transportation decision making body for the Piedmont Triad Rural Planning Organization; and

WHEREAS, the cost of transportation projects have risen dramatically over the last decade; and

WHEREAS, North Carolina General Statute 136-28.1 refers to the bidding of contracts for the Department of Transportation and informal procedures below $1.2 million dollars encompassing NCDOT division-let projects; and

WHEREAS, increasing the amount for informal bid procedures and division-let projects will expedite construction of transportation projects over central-let projects that are bid out of Raleigh; and

WHEREAS, local contractors and locally owned business are better positioned to participate in division-let projects, supporting the local economy and job growth; and

WHEREAS, Senate Bill 372 and House Bill 458 provide for a change in the threshold of informal bidding of contracts for G.S. 136-28.1 from $1.2 million to $2.5 million

NOW THEREFORE, BE IT RESOLVED that the Piedmont Triad Rural Planning Organization Transportation Advisory Committee hereby supports increasing division-let projects from $1.2 million to $3 million;

Adopted this the 17th day of April, 2013

_____
Talmadge Baker, Chairman
Piedmont Triad RPO Transportation Advisory Committee

_____
Jesse Day, Secretary
Piedmont Triad RPO Transportation Advisory Committee

PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Agenda Item

Agenda Item IX

State Government Ethics Act Updates and Trainings

Background

For information regarding MPO/RPO NC Ethics Requirements, please visit:
http://www.ethicscommission.nc.gov/coverage/planningorgs.aspx

Statement of Economic Interest – Due April 15, 2013

1. Must be filled out electronically (hard copy available at the PTRPO Meeting)
2. Available from www.ethicscommission.nc.gov

Educational Requirement – Due June 30, 2013

Three Ways to Complete Your Educational Requirement

1. On-line Option

a. On your own, at your convenience. You need a computer with internet connection

- Go to www.ethicscommission.nc.gov ; on the toolbar, go to "Education"; and then click on "On-line Education" on the drop down menu. Follow the instructions.
- The training takes about 2.5 hours and does not have to be completed in one session.
- Complete and submit your verification form after finishing the on-line training.

2. Live Presentation: Register on Ethics Commission Website or Call Jesse Day at 336 294-4950

Monthly in Raleigh (May 3 and June 17)
Distance Learning Locations (UNCG is an option) on May 3

3. PTRPO and NWRPO Joint Ethics Training Session (see sign-up sheet)

May 20th 1:00-3:30pm at the Winston Salem offices of the PTRC 400 W. Fourth Street, 3rd Floor Large Conference Room

Action Requested

For discussion purposes.