



PIEDMONT TRIAD REGIONAL COUNCIL

MINUTES

PTRC Executive Committee Meeting February 6, 2013

Members Present:

Commissioner Kevin Austin, Yadkin County
Councilman James Blake, Town of Biscoe
Councilman Dillard Burnette, City of King
Commissioner Zane Cardwell, Rockingham County
Councilman Darryl Carter, City of Eden
Councilman Alvin Foster, Town of Yadkinville
Vice-Chairman Darrell Frye, Randolph County, PTRC Chair
Chair Nathaniel Hall, Caswell County, PTRC Treasurer
Commissioner Paul Johnson, Surry County
Commissioner Ernest Lankford, Stokes County
Council Member Molly Leight, City of Winston-Salem, PTRC Vice-Chair
Councilman Walter Marshall, Forsyth County
Commissioner Linda Massey, Alamance County
Mayor Pro Tem Patty Philipps, City of Mebane
Mayor Dan Pugh, Town of Lewisville
Commissioner Terry Renegar, Davie County
Commissioner Don Truell, Davidson County
Mayor Keith Volz, Town of Jamestown
Mayor Pro Tem Steve Yokeley, City of Mount Airy, PTRC Secretary

Members Absent:

Commissioner Carolyn Coleman, Guilford County
Mayor Pro Tem Yvonne Johnson, City of Greensboro
Commissioner Will Marklin, Town of Mocksville
Commissioner Wayne Moore, Town of Jonesville
Chair Jackie Morris, Montgomery County
Mayor Scotty Morris, Town of Denton
Mayor Bernita Sims, City of High Point
Mayor Bert Lance Stone, City of Archdale
Mayor Ronnie K. Wall, City of Burlington



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Chair Darrell Frye welcomed the PTRC Executive Committee and requested a moment of silence. Chair Frye then led the Executive Committee in the Pledge of Allegiance and welcomed the new members, Commissioner Zane Cardwell from Rockingham County and Commissioner Terry Renegar from Davie County.

- 1. Request for approval of December 5, 2012, PTRC Executive Committee Minutes**
 - a. Treasurer Nathaniel Hall made a motion for minutes to pass.
 - b. Councilman Dillard Burnette seconded the motion.
 - c. Request for approval of December 5, 2012, PTRC Executive Committee minutes were unanimously approved.

- 2. Request approval and notification of Mobile Unit Service Contract (MOU) to utilize the JobLink Mobile Unit for a variety of initiatives headed by United Way of Forsyth, by William Pass, Workforce Development Assistant Director**
 - a. PTRC Executive Director Matthew Dolge explained that he will be presenting the item in Mr. William Pass' absence.
 - b. Mr. Pass wished to seek approval from the Executive Committee to enter into contract with United Way. The costs and agreements were outlined and explained in the memorandum.
 - c. Mr. Dolge asked the Executive Committee if there were any questions or concerns. Being there were no questions or concerns.
 - d. Mayor ProTem Patty Philipps made a motion for the approval of item #2.
 - e. Commissioner Walter Marshall seconded the motion.
 - f. Request for approval of notification of MOU Contract was unanimously approved.

- 3. Update on PTRC Housing Programs, Michael Blair, PTRC Housing Director**
 - a. Information was presented for informational purposes only; no motion was made.
 - b. Mr. Blair began by reintroducing himself to the Executive Committee.
 - i. On November 29, 2012, the PTRC Executive Committee approved staff to directly apply for NCHFA funding.
 - ii. PTRC has historically administered services and grants when a county has requested those services, including a NCHFA Single Family Rehabilitation grant and a Scattered Site Rehabilitation grant.
 1. PTRC has applied for funding in Stokes and Randolph Counties.
 2. Randolph County has requested PTRC services to administer their DCA Scattered Site grant.
 3. Alamance County recently requested that PTRC manage their 2012 SFR grant and the 2012 Urgent Repair Program grant.
 - iii. Mr. Blair explained that the goal is to coordinate all types of funding that is available in an area to get the best and most efficient deal.



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- 4. Proposal to Enhance the PTRC Water Resources Program, by Matthew Dolge, PTRC Executive Director**
- a. Mr. Dolge introduced the memorandum and spoke of PTRC's Water Resources Manager, Cy Stober.
 - i. Mr. Stober is known across the state and region on his accomplishments with water quality.
 - ii. PTRC has won national awards for Mr. Stober's work and he has put together models that are used across the state.
 - iii. The current issue is that the PTRC program is mostly for writing and receiving grants, and issues are arising for Mr. Stober to be taken away from grant writing to deal with ongoing issues.
 - b. Mr. Stober came to the front to speak. He explained that the Water Resources program was founded in 2001 in response to member needs. PTRC has provided significant amounts of representation thus far, as well as being active at the regional level. He explained that PTRC has been facing major challenges.
 - i. Water Resources have a lot of initiatives, and with 100% coming from grants, staff have not been able to dedicate funds for all representative services needed.
 - ii. Because of being funded by grants, the process is very slow to respond to member needs. There is a very lengthy grant process to respond to the needs of the community.
 - iii. Staff is seeking the creation of additional funding. Funding is not being asked for at this time, only support to move forward to develop structure and eventually to be a part of the next budget.
 - iv. Staff will be presenting this in more detail at a future delegates meeting.
 - c. Mr. Dolge asked if there were any questions for Mr. Stober.
 - i. Dan Pugh asked if there was specific funding for measurement purposes.
 1. Mr. Stober stated that this will be determined by whatever structure the Board decides upon, and it was in their best interest to document whatever is being put into the river.
 - ii. Walter Marshall asked if there would be anything like this program coming to Raleigh, and if the actions in Raleigh by Legislature would affect any of this plan.
 1. Mr. Stober explained that there is a time window that the Legislature needs to follow and that EPA rules and actions must be taken. With regard to the National Stormwater rule, the EPA has sat on that for almost two years. It will all depend on the election, but this will determine a new direction. We should see more progression from the EPA. As far as federal legislation, it should move forward. North Carolina has taken on a number of cost effective responsibilities due to a lot of rules coming down from the EPA.
 - d. Mr. Dolge added that the state will decide on how to implement the EPA guidelines. He then urged the members to think about their issues and if there was any way that PTRC could assist, stating a lot of locations are having difficulties with financially keeping up with the regulations.



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- e. The goal of this proposal is to ask for support and flexibility from the Board, and raise the base level of support for the Water Quality Program. Eventually PTRC would like to raise approximately \$80,000 for annual support. Mr. Dolge restated that staff were not asking for funding at this time, just support.
 - i. Chair Frye added that this proposal might come into act in the 2013-2014 PTRC budget, and if anyone has interest in sitting on the Committee let Mr. Dolge know.
 - ii. Mr. Stober noted that the total requested estimate would support multiple staff, not just himself.
 - f. A closing remark for the proposal was made by the Chair stating that if there were any concerns, to please let Mr. Dolge or Mr. Stober know. It has been clear that there is already interest in these issues. If a Board member wants to bring their knowledge and expertise to the process, please be sure to let them know.
- 5. Small Business and Entrepreneurial Assistance Program**, by Matthew Dolge, Executive Director
- a. Information was presented for informational purposes only; no motion was made.
 - b. Dave Harris, who has been working on the Small Business Entrepreneurial Assistance Program (SBEA) Program, was introduced.
 - i. Mr. Harris explained the guidelines of the program, stating if you have had a small business for two years you are eligible to be provided with a grant to buy equipment or to purchase a building; funds cannot be used for renovations; and businesses would be required to hire a low-to-moderate income person for a year. This would in turn put a lien against your capital investment for 6 months. At the end of the 6 months, if you are still in business the lien is forgiven.
 - c. Mr. Dolge added that these funds would be coming out of a state allocation and would be around 3 million dollars. This is designed for small businesses that are on the verge of expanding and need additional resources to accomplish the goal.
 - d. Mr. Dolge asked the Board if there were any questions, comments, or concerns.
 - e. Mr. Pugh asked if there would be any special publicity in communities.
 - i. Mr. Harris responded that PTRC will be working with local community colleges to assist entrepreneurs in writing small business plans. PTRC also plans to have speakers visit each location.
- 6. Request direction on revisions to By-laws**, by Matthew Dolge, Executive Director
- a. Mr. Dolge noted that this will be brought before the Board on February 20, 2013, and then again on April 17, 2013, as an amendment to the Bylaws. This will require two readings.
 - b. Mr. Frye stated that the Board's intentions haven't been followed through in written form, but the changes were intended to create balance by putting the two COGs together. Some areas were not taken care of correctly in the Bylaws. The goal is to correct and edit the Bylaws to reflect what the original intentions were.
 - c. Mr. Dolge pointed out the potential issues in the Bylaw wording and that the change would require adding up to two additional seats to the Executive Committee.
- 7. Building Update**, by Matthew Dolge, Executive Director



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- a. Mr. Dolge thanked everyone who attended the online meetings and stated he appreciated their patience. The final cost figure for the bids on the building was presented as a handout.

8. Old Business

- a. There was no old business up for consideration.

9. New Business

- a. Mr. Dolge stated that the PTRC audit was rejected by the Local Government Commission. He said he felt his reasoning for such was due to a new auditor.
 - i. He said that he does not foresee any additional issues with the audit, but it does need to be done correctly.
- b. Mr. Dolge stated that PTRC was not asking for an increase in dues this year.
- c. Mr. Frye confirmed with the Executive Committee that there were no more items for Old or New business.

10. Chairman's remarks and announcements

- a. February PTRC Board of Delegates meeting – **Wednesday, February 20, 2013, 12:00 Noon**, Paul J. Ciener Botanical Gardens, 215 South Main Street Kernersville, NC.
- b. 2013 PTRC Meeting Dates

11. Informational Items

- a. There were no informational items presented.

12. Adjournment

- a. The meeting was adjourned by the Chair at 1:05 p.m.