



PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

Technical Coordinating Committee (TCC) Meeting

1:00 pm

Tuesday, February 17, 2026

PTRC at 1398 Carrolton Crossing Drive, Kernersville

Online via Zoom: <https://ptrc-org.zoom.us/j/84126620413>

Welcome

- | | | |
|----|--|----------------|
| 1. | Welcome & Conflict of Interest Statement | Dawn Vallieres |
| 2. | Public Comment Period | Dawn Vallieres |

Action Item

- | | | |
|----|--|----------------|
| 3. | Approval of October 2025 Minutes | Dawn Vallieres |
| 4. | Election of Officers | Dawn Vallieres |
| 5. | Approval of Draft Local Input Points Methodology | Dawn Vallieres |
| 6. | Approve FY25-26 Planning Work Program (PWP) | Dawn Vallieres |

Presentation

- | | | |
|----|--------------------------|------------------|
| 7. | Draft Safety Action Plan | Carter Spradling |
|----|--------------------------|------------------|

Other Business

- | | | |
|-----|---|--------------------|
| 8. | NCDOT Board of Transportation (BOT) Update | Lisa Mathis |
| 9. | Division Updates | Division Engineers |
| 10. | Transportation Planning Division (TPD) Update | Marty Sangwoo |
| 11. | Integrated Mobility Division | IMD Staff |
| 12. | Transit System Updates | Transit Staff |
| 13. | Local Jurisdiction Updates | TCC Members |
| 14. | RPO Update | Dawn Vallieres |
| 15. | New Business | Dawn Vallieres |
| 16. | Adjourn | Dawn Vallieres |

Next Meeting

April 21, 2026, at **1:00 pm**



PIEDMONT TRIAD
RURAL PLANNING ORGANIZATION

A g e n d a I t e m

Agenda Item 3

Approval of October 2025 minutes

Background

The minutes are presented for your review and approval.

Attachment(s)

Draft minutes

Action Requested

Approval

PIEDMONT TRIAD RURAL PLANNING ORGANIZATION

MINUTES

Joint Meeting of the Technical Coordinating Committee (TCC) and
Transportation Advisory Committee (TAC)

October 15, 2025

Meeting Attendees

TAC Members & Alternates

Walker Moffitt	City of Asheboro
Hope Haywood	Randolph County
Tony Smith	Caswell County
Mark Richardson	Rockingham County
Alvin Foster	Town of Yanceyville

TCC Members & Alternates

Jesse Day	PTRC
Marty Sung	NCDOT TPD
Tim Mangum	Randolph County
Tawanna Williams	RCATS
Melissa Burkhardt	Randolph County

PTRC Staff

Tamira Weeks	Regional Planning
Carter Spradling	Regional Planning

NCDOT Staff

Nishant Shah
Chad Reimakoski
Justin Richardson
Joe Delapp
Marty Sung

The meeting began at 3:02 pm.

Welcome

1. **Welcome & Conflict of Interest Statement.** Chair Alvin Foster welcomed those in attendance, reviewed the agenda, opened the meeting, and read the conflict-of-interest statement. No one indicated any conflict(s) of interest.
2. **Public Comment.** Chair Foster asked for public comments, but no comments were offered.

Action Items

3. **August 20, 2025 Meeting Minutes.** Chair Foster shared the meeting minutes with the group. There were no corrections. Tony Smith made the motion to approve and it was 2nd by Walker Moffitt. The motion passed unanimously.
4. **NCDOT Functional Classification Assignment.** Marty Sung from the NCDOT Transportation Planning Division presented several proposed changes in roadway functional classifications in the region. Walker Moffitt made the motion to adopt the proposed list of changes. Hope Haywood 2nd the motion, which passed unanimously.
5. **Bylaws changes.** Carter Spradling presented proposed changes to the PTRPO bylaws which would separate meetings of the TAC and TCC and would require the TCC to elect a chair from local governments instead of the PTRC planning director serving in that role. Trevor Nuttall made the motion to adopt the amendment and Walker Moffitt 2nd the motion, which passed unanimously.

Other Business

6. **NCDOT Board of Transportation Update.** There was no BOT member present.
7. **Division Updates**
 - a. Division 7 – Chad Reimakoski provided a verbal update.
 - b. Division 8 – Justin Richardson provided a verbal update.
8. **Transportation Planning Division (TPD) Update.** Mr. Marty Sung provided a verbal update and the latest issue of the TPD Newsletter.
9. **Integrated Mobility Division (IMD) Update.** No staff member was present.
10. **Transit System Updates.** Ms. Tawanna Williams of RCATS gave a verbal presentation.
11. **Local Jurisdiction Updates.** No local updates were provided.
12. **RPO updates.** Carter Spradling presented information about available pedestrian safety infrastructure funding.
13. **New Business.** There was no new business.
14. **Adjourn.** Chair Foster adjourned the meeting at 4:00 pm.

Alvin Foster, TAC Chair

Date

Carter Spradling, TAC Secretary

Date



PIEDMONT TRIAD
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A g e n d a I t e m

Agenda Item 4

Election of Officers

Background

New bylaws were adopted for the TCC and TAC in October 2025. Per the new bylaws, the TCC requires a Chair and Vice-chair to be elected.

Attachment(s)

None

Action Requested

Election of Chair and Vice-chair



PIEDMONT TRIAD
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A g e n d a I t e m

Agenda Item 5

Approval of Local Input Points Methodology

Background

Prioritization 8.0 will have time for public input. The Local Input Points Methodology covers how the public is to be included in the process.

Attachment(s)

Local Input Points Methodology Plan (as separate attached document due to size)

Action Requested

Approval



A g e n d a I t e m

Agenda Item 6

Approval of FY 26-27 Planning Work Program (PWP)

Background

The PTRPO has put together a Planning Work Program for the upcoming fiscal year. Several categories in the Planning Work Program allow for local technical assistance to support customized transportation planning needs.

Items identified in the PWP include the following:

- Ongoing Prioritization activities.
- Ongoing STIP update activities.
- Ongoing data collection and infrastructure mapping.
- Review and update of PTRPO administration documents as needed.
- Fulfill federal Title VI requirements.
- Attend relevant conferences and trainings.

Attachment(s)

FY26-27 Draft Planning Work Program (PWP)

Action Requested

Recommend to TAC to Approve

FY 2027 (July 1, 2026-June 30, 2027)
PLANNING WORK PROGRAM
Narrative
Piedmont Triad Rural Planning Organization

I. DATA COLLECTION AND ASSESSMENT

I-1 DATA COLLECTION AND ASSESSMENT \$ 16,000.00

- I-1.1 Highway**
Collect centerline data from member Counties to maintain up to date data inventory. Maintain PTRPO GIS Data Warehouse. Provide traffic counts upon request.
- I-1.2 Other Modes**
Collection and mapping of non-highway data, etc.
- I-1.3 Socioeconomic**
Update Socioeconomic and demographic data for all member counties. Data may include commuting, travel preference, future land use, zoning, employment, etc.
- I-1.4 Title VI**
Affirm RPO compliance with Title VI and develop Title VI plan.

II. TRANSPORTATION PLANNING

II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT \$ 9,000.00

- II-1.1 Develop CTP Vision**
Meet with members to review curent CTP. Completion of Community Understanding Reports and aid in providing public engagement; etc. Upon need for CTP update, work with community member and NCDOT to develop CTPs.
- II-1.2 Conduct CTP Needs Assessment**
Review County CTP data and transportation deficiencies within curent plans. Meet with members to determine CTP update needs.
- II-1.3 Analyze Alternatives and Environmental Screening**
Review and analyze project and program alternatives against community vision/goals/objectives, natural and human environmental constraints, fiscal reality, funding and maintenance concerns, etc.
- II-1.4 Develop Final Plan**

Review final graphic, written, and mapping products produced in potential CTP updates.
- II-1.5 Adopt Plan**
Aid in adoption of potential CTP updates.

II-2 PRIORITIZATION \$ 12,500.00

- II-2.1 Project Prioritization**

Perform duties and responsibilities related to STI and other local prioritization activities
Review STI projects and evaluate potential need for new projects. Prepare and present to TCC/TAC spreadsheet of Committed, Carryover, Holding Tank and Deleted projects.
Update and maintain interactive online STI Project map. Hold meetings in each county to solicit new projects and/or adjustments to STIP. Obtain TCC/TAC approval of projects.
Gather data for highway projects and enter highway and non-highway projects into SPOT Online. Discuss Alternative Criteria rates with other RPO/MPOs and Divisions. Attend SPOT training. Update Local Input Methodology as needed. Carryout steps of Methodology. Post information on website as required by Methodology.

II-3 PROGRAM AND PROJECT DEVELOPMENT \$ 12,000.00

- II-3.1 STIP Participation**

Review status of projects in STIP, report to TCC/TAC and perform other duties related to reviewing and commentins on STIP additions, modifications, deletions, and drafts

FY 2027 (July 1, 2026-June 30, 2027)

PLANNING WORK PROGRAM

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II-3.2	Merger / Project Development		
		Attend and participate in meetings as required. Attend officials and public meetings.	
II-4 GENERAL TRANSPORTATION PLANNING		\$	28,000.00
II-4.1	Regional and Statewide Planning		
	Attend NCARPO quarterly and subcommittee meetings; NCAMPO quarterly meetings; NCAMPO annual conference; RPO America conference; state and national APA annual conferences, trainings, and seminars; NCDOT SPOT Office trainings; NC Rural Center trainings; Statewide, regional, and virtual GIS conferences and trainings; NC Safe Routes to School conferences; NC Complete Streets conferences and workshops; Carolinas Climate Resilience Conference and additional climate resiliency workhops, trainings, meetings, and conferences; disaster recovery projects, trainings, workshops, meetings, and conferences; North Carolina State University's Institute for Transportation Research and Education and Local Technical Assistance Program trainings; and other professionally relevant conferences as necessary. Stay informed on transportation-related news from the North Carolina General Assembly and report to interested groups as needed. Assist municipalities and counties on transportation and ADA related projects.		
II-4.2	Special Studies, Projects and Other Trainings		
	Provide planning and support for SS4A grant, Piedmont Legacy Trails, NC Triad Outdoors, and other bicycle and pedestrian programs and projects; aid in CMAQ and other air quality outreach and education grants, trainings, or programs; participate in facilitation training; participate in GIS training; conduct environmental and feasibility scans and studies as needed; assist with broadband planning and implementation activities in the region; participate in transportation finance workshops, meetings, and trainings; complete ADA Transition Plans for local governments; provide planning and support for local, regional, and statewide broadband initiatives.		
II-4.2.1	Special Study #1 - insert name, if there is a special study	\$	-
II-4.2.2		\$	-
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES			
III-1 ADMINISTRATIVE ACTIVITIES		\$	32,000.00
III-1.1	Administrative Documents		
	Prepare, obtain approval, and submit PWP and needed amendments; prepare and submit Quarterly Reports and Final Yearly Narrative; update MOU and Public Involvement Plan (PIP) as needed.		
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance		
	Prepare minutes, agendas, materials, speakers, etc. for and hold TCC and TAC meetings. Inform TAC of Ethics information and deadlines. Assist TAC members with Ethics forms. Maintain membership rosters and meeting schedules.		
III-1.3	Program Administration		
	Providing transportation information and data. Contact NCDOT staff concerning questions from, officials, citizens and TAC /TCC members. Phone calls, emails, and general program administration, etc.		
IV. DIRECT COSTS			

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IV-1 PROGRAMMATIC DIRECT CHARGES		\$ 14,000.00
IV-1.1	Program-wide Direct Costs	
	Regular costs for operation of the RPO program; purchases for computer hardware and supplies, mapping and graphic software subscriptions (ArcGIS, Adobe Creative Cloud, Trimble SketchUp), printing and plotter equipment and supplies, and other offiic supplies not funded within indirect.	
IV-2 ADVERTISING		\$ 400.00
IV-2.1	News Media Ads	
	Advertising costs for official public hearings, public input opportunities, workshops, etc.	
IV-3 LODGING, MEALS, INCIDENTALS		\$ 2,200.00
IV-3.1	Hotel Costs	
	Hotel costs associated with attending conferences, meetings, workshops and trainings hosted outside the 12 counties covered by the Piedmont Triad Regional Council including: NCARPO quarterly meetings, National Regional Transportation Conferece, NACAMPO quarterly meetings, MPO annual conference; RPO America conference; state and national APA annual conferences and seminars; NC Rural Center trainings; GIS conferences and training; NC Safe Routes to School conferences; NC Complete Streets conferences and workshops; facilitation training; and other conferences and trainings as necessary.	
IV-3.2	Meal Costs	
	Meal Costs while on overnight or extended travel	
IV-3.3	Incidentals	
	Hotel parking, tips, and any fees or charges not covered in other catagories.	
IV-4 POSTAGE		\$ -
IV-4.1	Mailings	
	Costs for mailing RPO projects (surveys, notices, etc.)	
IV-5 REGISTRATION / TRAINING		\$ 1,500.00
IV-5.1	Conference Registration	
	MPO conference; RPO America conference; NC APA conference; NC Rural Center trainings; GIS conferences; NC Safe Routes to School conferences; NC Complete Streets conferences and workshops; NC State Urban Design conferences; and other conferences as necessary.	
IV-5.2	Meeting / Workshop / Training Fees	
	GIS, facilitation, and ITRE training.	
IV-6 TRAVEL		\$ 2,200.00
IV-6.1	Mileage Reimbursement	
	Reimbursement for total miles traveled at the current federal reimbursement rate.	
IV-6.2	Car Rental Costs	
	Car rental costs	
IV-6.3	Other Travel Expenses	
	Parking fees, air fare, gasoline, and other expenses not covered under mileage reimbursement.	
V. INDIRECT COSTS		
V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY		\$ 36,000.00
V-1.1	Incurred Indirect Costs	

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Indirect costs incurred for the RPO program.

RPO OPERATIONAL EXPENSE TOTAL	\$ 165,800.00
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