

MINUTES
PTRC Board of Delegates
June 18, 2025

Present

Marikay Abuzuaiter, City of Greensboro
Kelly Allen, Alamance County
Robin Beeson, Town of Dobson
Mike Brannon, Town of Bermuda Run
Kayren Brantley, Town of Troy (Z)
Nellie Brown, Town of Walnut Cove
John Burke, City of Lexington (Z)
Bobby Chin, City of Graham
Jane Cole, City of King
Carly Cooke, Guilford County
Mike Crawford, Town of Stokesdale
Angela Daniel-Upchurch (Z)
Monta Davis-Oliver, Town of Yadkinville
Lewis Dorsett, City of Archdale
Stephanie Enoch, Town of Green Level (Z)
Serita Faison, Town of Sedalia
Johnny Farmer, Town of Stoneville (Z)
Alvin Foster, Town of Yanceyville (Z)
Montrena Hadley, City of Mebane
Jim Harton, Town of Oak Ridge
Nancy Henderson, City of Randleman
Melissa Hiatt, Surry County (Z)
Virginia Hoover, Town of Madison
Chad Jarvis, Town of Walnut Cove
Dwight Lake, Town of Mayodan
Monte Long, Town of Lewisville
Dean Maddox, Town of Pleasant Garden
Fred McClure, Davidson County
Richard McNabb, City of Trinity
Lynn Montgomery, Town of Jamestown
Rick Morris, Stokes County
Scott Needham, Town of Pilot Mountain
Ricky Oliver, Yadkin County
Mark Richardson, Rockingham County
Janelle Robinson, Town of Summerfield (Z)
Travis Sapp, Town of Swepsonville (Z)
Jeff Smith, Town of Cooleemee
Tony Smith, Caswell County
Hampton Spivey, Town of Ramseur
Phil Thacker, City of Mount Airy
Chris Thompson, Town of Kernersville (Z)
Larry Ward, Town of Denton
Cindy Wheeler, Town of Whitsett

Present Continued

Randy Wooden, Village of Clemmons (Z)
Filmore York, Town of Liberty

Absent

Larry Adams, Town of East Bend
Tim Andrew, City of High Point
Terry Bennett, Town of Rural Hall
Layton Booker, Town of Candor
Jim Butler, City of Burlington
John Bynum, Town of Midway
Kay Cagle-Kinch, Town of Biscoe
Phil Cheap, Village of Alamance
Monica Craver, Town of Boonville
Anita Darnell, Town of Jonesville
Gary East, Town of Danbury
Irene Fanelli, Town of Gibsonville
David Fernandez, Town of Seagrove
Benita Finney, Davie County
Darrell Frye, Randolph County
Johnny Frye, Town of Mocksville (Z)
Michael Greeson, Town of Oak Ridge
Will Gwynn, Town of Elkin
Ricky Hall, City of Graham
Ivan Huffman, Town of Lewisville
A.C. Hurley, Town of Franklinville
Chad Jarvis, Town of Walnut Cove (alt)
Mark Jones, Davie County
Peggy Leight, Town of Walkertown
Greg Light, City of Eden
Lee Lovette, Town of Haw River
Don Martin, Forsyth County
William Martin, City of Reidsville
Howard Morgan, Town of Sedalia
Sheldon Morley, Town of Mt. Gilead
Randy Orwig, Town of Elon
Dennis Paschal, Town of Wentworth
William Phillips, Town of Madison
Annette Scippio, City of Winston-Salem (Z)
John Shaw, Montgomery County (Z)
Karen Scotton, Town of Staley
Lisa Shell, City of Thomasville
Boyce Shore, Village of Tobaccoville
David Smith, City of Asheboro
Kenneth Wolfe, Town of Bethania
Steve Yokeley, Town of Wallburg

Chairman Mark Richardson welcomed the PTRC Board of Delegates and called the meeting to order at 12:03pm via Zoom and in person attendance. Chairman Richardson requested a moment of silence and then led the Board in the Pledge of Allegiance.

- 1) Public Hearing for the purpose of FY25-26 Budget Adoption, Mr. Mark Richardson**
 - a. Mr. Mark Richardson opened the Public Hearing for the FY25-26 Budget Adoption.
 - b. There being no public comments, Mr. Mark Richardson closed the Public Hearing.

- 2) Action Item: Request for Approval April 16, 2025 PTRC Board of Delegates minutes, Mr. Mark Richardson, Chair**
 - a. There being no questions, a motion was made by Mr. Dwight Lake.
 - b. The motion was seconded by Mr. Phillip Thacker.
 - c. Request for approval of the April 16, 2025 PTRC Board of Delegates minutes was approved.

- 3) Action Item: Request for Approval of Original Budget Ordinance for FY 2025-2026, Mr. Jarrod R. Hand, Finance Director**
 - a. The Finance Department requests approval of the original Budget Ordinance for fiscal year 2025-2026 budget of the Piedmont Triad Regional Council. This original Budget Ordinance shows a total budget of \$47,499,219; a decrease of \$328,134 from the original Budget Ordinance for fiscal year 2024-2025. To view the Budget Ordinance and a summary of the budget by area visit www.ptrc.org or email kmitchell@ptrc.org.
 - b. Total budget ordinance is based on guidance from federal and state agencies for allocations not received prior to May 27, 2025. Guidance provided reflects cuts of 5% to 10.5% depending on the funding. The remainder of the budget is based on actual grants and contracts for FY 25-26. The original ordinance is a total of \$47,299,219, a decrease of \$328,134 from the FY24-25 original ordinance. We will present a budget revision for the August meetings to reflect actual allocations.
 - c. allocations.
 - d. Changes from the 24-25 original ordinance include:
 - i) Admin decreased \$285,260 secondary to the wrap up of the EDA Broadband Plan for \$153,102 and continuing reducing balance of ongoing NCARCOG ARPA Assistance grant for \$132,158.
 - ii) Admin Services decreased \$285,851 as a result of closing out 20 projects and reduced remaining budgets for 41 multi-year projects offset by the addition of 14 new projects.
 - iii) General Fund decreases by \$37,032 as a result of projected lower interest earnings on held deposit.
 - iv) HHS – Aging Services decreases by \$1,271,486. Expiration of ARPA funding of \$1,393,000, projected 5% or \$695,102 cut to 25-26 Aging allocations with the additions of PEAS and Choosing Home programs for \$816,616. We received allocations, identified errors but it looks like our cut will 0.5% to 1% not the 5% we projected.
 - v) Housing Rehab decreased by \$786,877 from closeout of 14 projects and grants for \$3,392,953 offset by the addition of 9 new grants and projects for \$2,606,076.
 - vi) PTRDC decreased by \$117,336 from closeout of 3 EDA Admin contracts and reduced remaining budgets for 3 EDA continuing grants.
 - vii) Section 8 increased \$1,299,860 related to more HAP units under contract resulting in HAP and utility assistance increases at a higher cost per unit. Our average cost per unit has increased about 15% to \$453 per unit per month.

- viii) Planning Services increased by \$1,299,860 as a result of increases in Stormwater SMART dues and projected loan assistance through HFFI grant for \$1,443,181 offset by closeout and reduced remaining budgets for multi-year grants and projects of \$142,321.
 - ix) Workforce & Economic Development increased by \$827,255 secondary to consolidation of Crime Control into WED for \$1,189,406 plus the remaining budget of NCDIT Digital Champions grant of \$750,000 offset by projected decreases of 10.25% to WIOA formula funds of \$610,000 and reduced balances in continuing grants of \$502,151. We received allocation on Friday, 6/13 and our cut was only 9.2% or about \$63,375 less than projected.
 - x) Weatherization decreases by \$1,111,588 secondary to a projected decrease in allocations of 10%. We received WAP allocation on yesterday and we are receiving an increase of about \$100,000.
- e. It is recommended that the board adopt this original budget ordinance of \$47,499,219 for fiscal year 2025-2026.
 - f. Mr. Dolge emphasized that the budget approach is “dollars in, dollars out,” and remains conservative overall. He noted that the projected reduction in aging program funding is currently larger than what they actually expect to see, based on the most accurate information available. The same conservative approach applies to WED and housing funding projections.
 - g. He reassured the group that, although the budget is conservative, they are not anticipating a deficit and believe the organization will remain in good financial shape. Adjustments are being made for known changes, such as the end of ARPA funding.
 - h. The area likely to experience the most significant impact is the Ombudsman Program, which has historically been underfunded. To prepare for this, the team intentionally left an open position unfilled in order to avoid losing any additional staff members in that program. While there will be a slight shortfall going into the year, Mr. Dolge noted that this is not unusual.
 - i. He also shared that the Ombudsman had nearly 1,000 contacts last year—reflecting the large demand and continued importance of their work.
 - j. There being no questions, a motion was made by Ms. Marikay Abuzuaiter.
 - k. The motion was seconded by Ms. Kelly Allen
 - l. Request for Approval of Original Budget Ordinance for FY 2025-2026, Mr. Jarrod R. Hand, was approved.
- 4) **NEW Action Item: Request for authorization to move forward with the preliminary State Fiscal Year 2026 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging, county governments, and funded partners for the grant period July 1, 2025 – June 30, 2026, Ms. Adrienne Calhoun, AAA Director**
- a. Each year the Piedmont Triad Regional Council Area Agency on Aging (PTRC/AAA) receives federal and state funds to support county programming for adults 60+ and their caregivers. This year funding amounts received are preliminary and expected to change. The PTRC/AAA is working closely with the NC Division of Aging to get the funding amounts as accurate as possible. With lack of state leadership and loss of experienced staff, this process has been problematic. This is in addition to the federal changes that is occurring and causing major impact on funding amounts. As we are nearing the end of the fiscal year the process for SFY 26 funding need to be expediated. Therefore, I am presenting a best-case scenario for SFY 26 funding based on information received. We realized these are preliminary numbers and we expect changes to the amounts to occur.
 - b. Home and Community Care Block Grant (HCCBG)- The Home and Community Care Block Grant funds are administered by the PTRC AAA and are allocated to our 12 counties based on the

North Carolina Intrastate Funding Formula (IFF). The formula, which is shown below, is weighted based on population with each county receiving a base of \$60,000. Funded Partners for HCCBG are recommended by County Aging Planning Committees and contracts are with PTRC/AAA and each county. A 10% local match, cash or in-kind, is required. HCCBG is adjusted based on population changes across the state.

County	SFY 2025 HCCBG Allocation	Change (cut)	SFY 2026 PRELIMINARY HCCBG Allocation
Alamance	\$1,132,838	(\$38,312)	\$1,094,526
Caswell	\$266,369	\$8,932	\$275,301
Davidson	\$1,128,474	\$10,722	\$1,139,196
Davie	\$350,810	(\$8,280)	\$342,530
Forsyth	\$2,191,980	(\$9,200)	\$2,182,780
Guilford	\$3,242,693	(\$65,766)	\$3,176,927
Montgomery	\$267,388	\$6,994	\$274,381
Randolph	\$975,245	\$11,198	\$986,443
Rockingham	\$741,960	(\$11,793)	\$730,168
Stokes	\$386,481	\$15,888	\$402,370
Surry	\$610,503	\$21,673	\$632,176
Yadkin	\$312,446	\$13,173	\$325,619
TOTAL HCCBG	\$11,607,188	(\$44,771)	\$11,562,417

- c. Legal Services - The chart below indicates Legal Service funds for State Fiscal Year (SFY) 2026. Legal Services are required and mandated by the Older Americans Act and distributed as indicated in the chart below. A 10% local match, cash or in-kind, is required. Contracts for legal is between the provider and the PTRC/AAA. Beginning with the SFY, legal services will be contracted with Legal Aid of NC for all 12 counties.

Legal Services PRELIMINARY

County	SFY 2026 Allocation
Alamance	\$4,347
Caswell	\$930
Davidson	\$4,526
Davie	\$1,232
Forsyth	\$8,676
Guilford	\$12,742
Montgomery	\$894
Randolph	\$3,946
Rockingham	\$2,993
Stokes	\$1,536
Surry	\$2,337
Yadkin	\$1,191
TOTAL LEGAL	\$45,349

- d. Family Caregiver Support Program (FCSP) -The chart below indicates Family Caregiver Support Program (FCSP) PRELIMINARY funds for State Fiscal Year 2026 to our 12 counties. Each county receives a base of \$5,000 and additional funds based on the population over age 70. No match required. Contracts for FCSP are between the provider and the PTRC AAA. FCSP services will be procured by following PTRC's Procurement Policy. All information will be posted on the PTRC website in coming weeks.

County	SFY 2025 FCSP Allocation	Change (Cut)	SFY 2026 FCSP Allocation
Alamance	\$58,975	(\$3,847)	\$55,128
Caswell	\$13,341	\$317	\$13,658
Davidson	\$58,572	\$57	\$58,629
Davie	\$20,972	\$410	\$21,382
Forsyth	\$112,645	(\$329)	\$112,316
Guilford	\$152,677	(\$5,472)	\$147,205
Montgomery	\$14,703	(\$202)	\$14,501
Randolph	\$49,949	(\$1,255)	\$48,694
Rockingham	\$37,387	(\$503)	\$36,884
Stokes	\$21,029	\$822	\$21,851
Surry	\$28,883	\$814	\$29,697
Yadkin	\$17,944	(\$8)	\$17,936
TOTAL FCSP	\$587,077	\$9,196	\$577,881

- e. There being no questions, a motion was made by Mr. Dwight Lake.
- f. The motion was seconded by Ms. Montrena Hadley.
- g. Request for authorization to move forward with the preliminary State Fiscal Year 2026 Aging Funding Plan and to enter into contracts with the North Carolina Division of Aging, county governments, and funded partners for the grant period July 1, 2025 – June 30, 2026, was approved.

5) Consent Items, Mr. Mark Richardson

- a. Request to clarify leave administration
- b. Request for approval to amend the Uniform Guidance Procurement Policy
- c. Request for approval of Budget Revision for FY 2024-2025
- d. Request for approval to contact Senators Budd and Tillis regarding removal of rescission language affecting the Neighborhood Access and Equity Program
- e. There being no questions, a motion was made by Mr. Dwight Lake.
- f. The motion was seconded by Ms. Marikay Abuzuaiter.
- g. The consent agenda was approved.

6) Informational Item: PTRC Hiring Event, Ms. Wendy Walker- Fox, WED Director

- a. PTRC is hosting a Municipal Hiring Event for our member governments on July 9th. The goal of this event is to highlight public sector employment opportunities and connect local governments with the needed talent to fill their vacant roles.

7) Executive Director's Report, Mr. Matthew Dolge, Assistant Director

- a. Mr. Dolge began by thanking everyone for taking the time to attend, especially during such a busy season. He shared the recent workforce announcement regarding Jet Zero, noting that it is an exciting time for the region. The project is expected to bring new jobs, but it will also place added pressure on the existing infrastructure.
- b. He also referenced recent briefings at the national level through NADO, which highlighted the growing pressure on workforce talent across the country. There is an increasing focus on both attracting and retaining skilled workers.
- c. He reminded everyone that there will be no meetings in July. Have a great summer!

8) Around the Region

- a. Many members shared their municipalities fun 4th of July events.
- b. Ms. Nellie Brown announced that Walnut Cove opened their very first Town Hall. A new Public Works building will also be opening soon.
- c. Mr. Jim Harton shared that in Oak Ridge, there will soon be traffic disruptions along Highway 68 and 150 as NCDOT begins work to install roundabouts near the military school. Additionally, the town will be placing a bid for the installation of new water mains extending to Town Hall. He also noted that Williams Energy is expected to install a fourth pipeline in the area. All of these projects are anticipated to take place over the next two years.
- d. Ms. Marikay Abuzuaiter noted that Greensboro passed its budget last night and extended her thanks to Mr. Larry Phillips for his hard work. She highlighted the JetZero announcement, which represents a \$4.5 billion investment and is expected to create approximately 14,500 jobs over the coming years. This project will have a major regional impact, with people coming from across the area to work.
- e. Mr. Jeff Smith announced that Cooleemee will be opening a new Community Center next year.

- f. Mr. Mike Brannon, Bermuda Run, encouraged everyone to closely monitor Senate Bill 205 which could have significant impacts on local communities. The bill was formerly known as Senate Bill 765.
- g. Mr. Monte Long shared that Lewisville broke ground on a new road.
- h. Mr. Homer Dearmin announced the opening of a new fire station in October.

With no further business to address, the meeting was adjourned by general consensus at 12:48 PM.



Mark Richardson, PTRC Chair



Katie Mitchell, Clerk to the Board