



Executive Committee

Minutes

Wednesday, March 5, 2025

Hybrid Attendance (In Person and ZOOM)

Members Present:

Councilwoman Marikay Abuzuaiter, City of Greensboro
Mayor Mike Brannon, Bermuda Run
Commissioner Carly Cooke, Guilford County
Mayor Alvin Foster, Town of Yanceyville
Council Member Montrena Hadley, City of Mebane
Commissioner Melissa Hiatt, Surry County (Z)
Council Member Dwight Lake, Town of Mayodan
Councilwoman Peggy Leight, Town of Walkertown (Z)
Council Member Greg Light, City of Eden
Commissioner Don Martin, Forsyth County (Z)
Chairman Fred McClure, Davidson County (Z)
Mayor Richard McNabb, City of Trinity
Commissioner Rick Morris, Stokes County
Commissioner Ricky Oliver, Yadkin County (Z)
Commissioner Mark Richardson, Rockingham County
Commissioner Tony Smith, Caswell County
Mayor Larry Ward, Town of Denton
(Z) Denotes attendance via ZOOM

Members Absent:

Mayor Kelly Allen, Alamance County
Council Member Tim Andrew, City of High Point Mayor
Jim Butler, City of Burlington
Council Member Jane Cole, City of King
Mayor Anita Darnell, Town of Jonesville
Chairman Darrell Frye, Randolph County
Chairman Mark Jones, Davie County
Mayor Howard Morgan, Town of Sedalia
Mayor Sheldon Morley, Town of Mt. Gilead
Commissioner Scott Needham, Town of Pilot Mountain
Council Member Annette Scippio, City of Winston Salem
Commissioner John Shaw, Montgomery County

Chairman Mark Richardson welcomed the PTRC Executive Committee and called the meeting to order at 12:01 p.m. The meeting was held virtually via Zoom in addition to in person attendance. Chairman Richardson requested a moment of silence and encouraged and then led the Executive Committee in the Pledge of Allegiance.

- 1) **Presentation: Rapid Response, Ms. Wendy Walker-Fox, WED Director and Ms. Jessica Raby, WED Assistant Director**
 - a) Mr. Raby provided an overview of the Rapid Response service, a program offered by the Piedmont Triad Regional Workforce Development Board to support employers facing workforce reductions. This service includes confidential pre-planning and advisement to help businesses navigate challenges related to employee dislocation while ensuring productivity remains at necessary levels.
 - b) Rapid Response is a structured process initiated by businesses preparing for closures or layoffs of any kind. It provides essential resources and support to assist both employers and affected employees during workforce transitions.
 - c) Ms. Raby also shared information about the Worker Adjustment and Retraining Notification (WARN) Act, which requires businesses closing and laying off over 50 employees to issue a WARN notice. This triggers a response from the Workforce Development Board to provide services to the impacted individuals.
 - d) Mr. Dolge noted that business closure announcements typically occur in the spring. Ms. Raby added that the highest number of closures are observed between January and June.
 - e) To find out more about Rapid Response, you can visit:
<https://www.ptrc.org/services/workforce-development/business-services/rapid-response-for-businesses>

- 2) **Action Item: Request for approval of the February 5, 2025 PTRC Executive Committee minutes, Mr. Mark Richardson, Chair**
 - a) There being no questions, a motion was made by Mr. Mike Brannon.
 - b) The motion was seconded by Mr. Alvin Foster.
 - c) Request for approval of the February 5, 2025 PTRC Executive Committee minutes was approved.

- 3) **Action Item: Request for approval of the Response of the Auditor's Findings, Recommendations and Fiscal Matters, Mr. Jarrod R. Hand, Finance Director**
 - a) Finance requests approval of the "Response of the Auditor's Findings, Recommendations and Fiscal Matters (Response) for Financial Indicators of Concern related to the late submission of the ACFR as required in 20 NCAC 03-0508. The Response outlines the issues with receipt of audit confirmation data from N.C. Division of Aging and Adult Services. In addition, Finance requests the Board of Delegates authorize the Board Chair to sign on behalf of the 78 members of the Board of Delegates.
 - b) To view the letter, please visit www.ptrc.org or email kmitchell@ptrc.org.
 - c) It is recommended that the board approve the Response and authorize the Board Chair to sign on behalf the members of the Board of Delegates.
 - d) There being no questions, a motion was made by Ms. Marikay Abuzuaiter.
 - e) The motion was seconded by Mr. Dwight Lake.
 - f) Request for approval of the Response of the Auditor's Findings, Recommendations and Fiscal Matters was approved.

- 4) **Action Item: Request for approval of the audit contract for fiscal year-ended June 30, 2025, Mr. Jarrod R. Hand, Finance Director**
- a) The Finance Department requests approval of the audit (financial and compliance) contract with Thompson, Price, Scott, Adams & Co. for fiscal year-ended June 30, 2025. The audit fee for financial and compliance audit has a not to exceed fee of \$42,350.
 - b) It is recommended that the Board of Delegates approve the audit contract with Thompson, Price, Scott, Adams & Co for fiscal year-ended June 30, 2025.
 - c) There being no questions, a motion was made by Mr. Dwight Lake.
 - d) The motion was seconded by Ms. Montrena Hadley.
 - e) Request for approval of the audit contract for fiscal year-ended June 30, 2025 was approved.
- 5) **Action Item: Request for authorization to participate in a collaboration with Wake Forest University School of Medicine for Improved Stroke Patient recovery in Forsyth County, Ms. Adrienne Calhoun, Aging Director, Area Agency on Aging**
- a) Mr. Matthew Dolge presented this item in Ms. Calhoun's absence.
 - b) The Piedmont Triad Regional Council Area Agency on Aging has been written in a grant awarded to Wake Forest University School of Medicine and the Vascular Neurology, Department of Neurology. This grant will improve the transitions of care for Stroke Patients in Forsyth County. Individuals that present to the Atrium Wake Forsyth Baptist Health Stroke Clinic after a Stroke episode will be screened for Social Determinants of Health and possibly referred to the PTRC Community Health Worker program for one-on-one assistance. This will help the individual navigate community resources as they now transition post stroke back in the community.
 - c) Previously, the PTRC has worked with the stroke team at AHWFBH on similar projects including a study titled "Comparing a Care Program and Usual Care to Help Patients Transition Home from the Hospital after a Stroke: The COMPASS Trial." The study involved 5,882 patients and 4,208 caregivers from 41 hospitals within North Carolina. The main objective of the study was to compare the effectiveness of the Comprehensive Post-Acute Stroke Services Transitional Care model versus usual care after hospital discharge in improving functional status among patients with stroke.
 - d) The PTRC/AAA is committed to providing the support needed to carry out the proposed deliverables of the project and is excited about the opportunity for collaboration. A fraction of the PTRC Community Health Workers time will be supported by the grant. The amount of time will vary based on need.
 - e) The grant period is July 1, 2025 – June 30, 2026. With Board support we will move forward.
 - f) There being no questions, a motion was made by Mr. Alvin Foster.
 - g) The motion was seconded by Mr. Rich McNabb.
 - h) Request for authorization to participate in a collaboration with Wake Forest University School of Medicine for Improved Stroke Patient recovery in Forsyth County was approved.
- 6) **Action Item: Request for approval to enter into agreement with the North Carolina Community Care Hub with a signed Member Service Agreement and continue the work to create the NC Community Care Hub, Ms. Adrienne Calhoun, Aging Director, Area Agency on Aging**
- a) Mr. Matthew Dolge presented this item in Ms. Calhoun's absence.
 - b) The Councils of Government (COGS) are coming together to seek statewide contracts for services delivered to members and patients of health plans and other healthcare related organizations. With the growing needs of aging adults federal, state and local funds cannot keep up with the needs. Healthcare contracting is a national effort to meet needs in a less

restricted way. COGs in NC have joined together to form the North Carolina Community Care Hub (NCCCH). Currently 12 COGs have signed on. The Hub requires a Membership Agreement to be completed between the NCCCH and each participating COG. This document is necessary for the NCCCH to conduct business and enter into contracts with healthcare and insurance payors that will benefit the participating COGs. Without a completed Membership Agreement, the NCCCH is not allowed to discuss rates for services due to antitrust laws.

- c) PTRC is a participating COG. Matthew Dolge serves on the NCCCH Board (COG Directors and AAA Directors). The board approves the overall operations of the hub. Bob Cleveland, Aging Program Planner serves on the Implementation Lead team. This team works with business consultants and sets the direction for the Hub development. Adrienne Calhoun, Aging Director, serves on the Communications Implementation Committee which is one of several committees that work on specific tasks. Currently Jarrod Hand serves as Finance Administrator for the hub.
- d) Mr. Dolge stated that there are a few issues he would like to see resolved before joining. He is requesting the authority to enter into an agreement before April 1st, provided these issues can be addressed.
- e) There being no questions, a motion was made by Mr. Mike Brannon.
- f) The motion was seconded by Mr. Alvin Foster.
- g) Request for approval to enter into agreement with the North Carolina Community Care Hub with a signed Member Service Agreement and continue the work to create the NC Community Care Hub was approved.

7) Executive Director's Report, Mr. Matthew Dolge, Executive Director

- a) Mr. Dolge stated that he and Chairman Richardson will be attending a Legislative Day in April. Please pass along any issues you would like to be discussed.
- b) The Housing Summit went very well with over 250 attendees. It was a great joint effort that provided important information.
- c) In February, the North Carolina League of Municipalities (NCLM) informed municipalities that they would no longer provide insurance. We held a Managers' Meeting here to discuss insurance options for municipalities. We have been a part of NCHIP for four years and have seen zero increases. and collaborated with NCHIP. We encourage municipalities to reach out to us for support in this process.
- d) Next week, I will be in Washington for the NADO conference as Vice President, where I will be speaking with legislators. While there have been freezes and discussions regarding programming, we have not yet received any direct impact on our programs. However, we anticipate budget cuts across various areas. One concern is the potential for the federal government to modify grant parameters, such as changing terms and conditions, which could affect our funding.
- e) Another key factor is the ability to request extensions. Governments should aim to utilize funds as efficiently as possible and should not expect extensions. For example, \$15 million was allocated for basic infrastructure related to Weatherization, but delays at the state level in finalizing contracts have caused those funds to be frozen. Although the award was made nearly two years ago, the contract was not received until November. The Attorney General has since filed a lawsuit over the delays.
- f) Most funding sources remain secure, but we continue to monitor budget developments closely. While our programs are not currently facing adverse impacts in the first budget draft, the situation remains fluid.

6) Around the Region, Mr. Mark Richardson, Chair

- a) Ms. Carly Cooke recently returned from the NACO conference, where discussions included the potential revocation of tax exemptions. Such a change would have serious implications for how we fund infrastructure.
- b) Chairman Richardson highlighted concerns about the impact of pass-through federal grant funds being administered by the state. Mr. Dolge stated that currently funds are frozen, and the situation varies by state. He plans to address these concerns with the Senate to advocate for the release of funds.
- c) Mr. Mike Brannon encouraged reaching out to the State regarding Senate Bill 382. He emphasized the need for governments to draft resolutions advocating for a reconsideration of the bill. Discussions are ongoing at the state level, focusing on potential technical changes to the law, though making these adjustments may be challenging.
- d) Chairman Richardson invited everyone to attend a funeral this Saturday for a Korean War Veteran. His remains have just recently returned from North Korea and we want him to be honored. The visitation will begin at 10:00am at City Funeral Home.

There being no other business, the meeting was adjourned with general consensus at 12:42 p.m.



Mark Richardson, PTRC Chair



Katie Mitchell, Clerk to the Board