



Executive Committee

Minutes

Wednesday, August 3, 2022
Hybrid Attendance (In Person and ZOOM)

Members Present:

Councilwoman Marikay Abuzuaiter, City of Greensboro (Z)
Commissioner Kevin Austin, Yadkin County
Mayor Pro Tem Renee Bryant, City of Randleman
Commissioner Steve Carter, Alamance County (Z)
Council Member Jane Cole, City of King (Z)
Mayor Rick Cross, Town of Bermuda Run
Commissioner Benita Finney, Davie County (Z)
Mayor Alvin Foster, Town of Yanceyville
Chairman Darrell Frye, Randolph County
Councilman John Larson, City of Winston-Salem
Alderman Yvonne Maizland, Town of Gibsonville (Z)
Commissioner Rick Morris, Stokes County (Z)
Commissioner Scott Needham, Town of Pilot Mountain (Z)
Commissioner Mark Richardson, Rockingham County
Commissioner John Shaw, Montgomery County
Commissioner Don Truell, Davidson County
Commissioner Van Tucker, Surry County (Z)
(Z) Denotes attendance via ZOOM

Members Absent:

Council Member Jim Butler, City of Burlington
Commissioner Carly Cooke, Guilford County
Mayor Pro Tem Monta Davis-Oliver, Town of Yadkinville
Commissioner Fleming El-Amin, Forsyth County
Commissioner Nathaniel Hall, Caswell County
Councilman Victor Jones, City of High Point
Council Member Dwight Lake, Town of Mayodan
Councilwoman Peggy Leight, Town of Walkertown
Commissioner Damon Prince, Town of Troy
Commissioner Terry Renegar, Davie County
Mayor Emily Sharpe, Town of Elon
Mayor Larry Ward, Town of Denton

Chairman Alvin Foster welcomed the PTRC Executive Committee and called the meeting to order at 12:03 p.m. The meeting was held virtually via Zoom in addition to in person attendance. Mr. Foster requested a moment of silence and then led the Executive Committee in the Pledge of Allegiance.

1) Action Item: Request for approval of the June 1, 2022 PTRC Executive Committee minutes, Mr. Alvin Foster, Chair

2) Action Item: Request for Approval of First Budget Revision for FY 2022-2023, Mr. Jarrod R. Hand, Finance Director

- a) The Finance Department requests approval of a revision to the fiscal year 2022-2023 budget of the Piedmont Triad Regional Council. This revision shows a net increase, from the original budget, of \$1,208,857.
- b) Visit www.ptrc.org or email kmitchell@ptrc.org for the revised Budget Ordinance and a summary of the changes by area.
- c) Included in the packet is a comparison between the original budget and the revision. Administration has seen an increase due to the first portion of NCARCOG's funds to help local governments with ARPA allotments. They also received an ARC Inspire grant and EDA Broadband grant.
- d) Admin Services added six new Pay and Classification studies and one personnel policy.
- e) Criminal Justice saw increases related to NCDPS extending contracts on treatment for Effective Community Supervision and Recidivism Reduction Services in Davie, Davidson, Rockingham, Rowan, Surry, Stokes, Wilkes and Yadkin.
- f) The General fund projected an increased income interest for NC Capital Management Trust.
- g) Miscellaneous Local Projects saw an increase in COG fleet vehicles internal service account related to increase usage of vehicles and cost associated with maintenance.
- h) Planning experienced a decrease due to the adjustment moving Economic Development to Workforce Development. Planning had an addition of \$100,000 for a Fish and Wildlife project for the Jessup Mill Dam project.
- i) Consequently, Workforce Development saw an increase due to this shift. Also in Workforce Development, the actual reduction in allocations were 7.5% and not the 10.25% projected.
- j) PTRDC has seen increases due to the Healthy Home Initiative, the pilot project from BCBS, \$150,000 from Chapel Hill for money follows the person and \$150,000 from Forsyth for research development for Individuals with Development Disabilities (IDD) community with wrap around services.
- k) The Weatherization Assistance Program saw a reduction in allocations in Department of Energy (DOE) and Low Income Home Energy Assistance program (LIHEAP) funding and cuts in Home Affordable Refinance Program (HARP) funding as well. We do anticipate the release of Infrastructure funding of 250% of normal DOE allocation from \$1.6 to \$2.4 million.
- l) It is recommended that the board adopt this budget revision to recognize a net increase of \$1,208,857 bring the total budget to \$49,755,320 for 2022-2023.

3) Action Item: Request for approval to enter into contract with the City of Eden to provide rehabilitation services, Mr. Michael Blair, Community Development Director

- a) PTRC Community Development Department Staff has been asked to provide Rehabilitation services for a new CDBG-NR grant in Eden. Staff requests Executive Committee approve providing this service to Eden.
- b) The grant is administered by a consultant firm and PTRC staff will provide rehabilitation expertise. Eden has 10 houses to be rehabilitated. PTRC Community Development staff will assess the needs of each CDBG-NR unit based on the complexity of the cost estimate and write up. Minimum soft costs per unit will be set at \$8,000.

4) Action Item: Request for authorization to revise funding amounts with funded partners for ARPA Family Caregiver Support Services grants for the grant period June 1, 2022 – September 30, 2024, Mr. Joe Dzugan, PTRC Area Agency on Aging Systems

- a) Mr. Joe Dzugan explained that ARPA funds provide a unique opportunity to consider needs and service delivery that have the potential to respond to unmet needs of older adults and family caregivers. The PTRC AAA is taking a regional approach in distributing these funds-based on the priorities established by the North Carolina Division of Aging and Adult Services.
- b) ARPA Family Caregiver Support funding provided an opportunity to create different grant offerings. The amounts per provider were revised from original request due to lack of responsive bidders.
 - i) Supportive Services Mini-Grant \$149,997: Services offered are consumable supplies, assistive technologies, safety/DME equipment, and emergency response systems as well as food vouchers or grocery/produce boxes for caregivers.
 - ii) Respite Mini-Grants \$129,999: Services that provide caregivers with intermittent, occasional, and emergency supports or living arrangements for care recipients in order to provide a period of rest or relief from caregiving responsibilities.
 - iii) Older Adults as Relative \$175,000: The goals of the FCSP are for caregivers to: be empowered through education; be informed of services available to them that can support their own well-being; and be connected to a support system that can help reduce their level of stress, social isolation, and caregiver burden.
- c) Below are the ARPA FCSP Revised Funding Amounts:

ARPA FCSP REVISED FUNDING AMOUNTS				
Provider	Supportive Services	Older Adults As	Mini Respite	Totals
	Services	Relative Caregivers		
Senior Services of Forsyth County	\$31,694	\$87,500	\$43,333	\$162,527
Senior Resources of Guilford County			\$43,333	\$43,333
The Life Center of Davidson	\$31,694	\$87,500	\$43,333	\$162,527
Davie County Senior Services	**\$25,000			**\$25,000
Shepherd Center of GWS	\$29,915			\$29,915
Randolph Senior Adult Association	\$31,694			\$31,694
Total	\$149,997	\$175,000	\$129,999	\$454,996

- d) Davie County Senior Services elected not to increase funding amount from prior approval.
- e) Mr. Rick Cross asked why Davie County did not accept funding. Mr. Dzugan stated it was due to staffing, length of funding and overall capacity.

5) Action Item: Request for approval to enter into contract with the Town of Pleasant Garden and the City of Thomasville to assist with stormwater services, Mr. Jesse Day, Regional Planning Director

- a) The Regional Planning Department requests authorization to receive funding through Contract Services agreement with two member towns to assist with stormwater services.
- b) Pleasant Garden: Coordinate & ID professional services, financial/funding resources, tech & preliminary concept report for maintenance needs, assist with securing professional services and develop grant applications. This project will be capped at 160 engagement hours and contract not to exceed \$9,600.
- c) Thomasville: Service agreement to assist the City in developing restoration and master plan for North Hamby Creek, which will be a 5-month process; not to exceed \$25,000. GIS mapping; research & site analysis; steering committee/workshop; community engagement; alternative design concepts; grant applications

6) Action Item: Request for approval to enter into contract providing GIS and design services from August 2022 to July 2023 to the Yadkin River Keeper for \$8,000, Mr. Jesse Day, Regional Planning Director

- a) The Regional Planning Department requests to enter into contract for planning services with City of Trinity for minor updates to the subdivision regulations. The services will include modifications to the subdivision ordinance regarding sidewalks, open space, clearcutting and additional design standards around landscaping and buffering.
- b) Request for approval to enter into contract providing professional planning services from July 2022 to August 2022 to the City of Trinity for \$3,750. The City of Trinity has signed the agreement letter dated June 27, 2022.
- c) Deep River Trail Conceptual Plan Updates: The Regional Planning Department requests to enter into contract for planning services with Randolph County to better align a proposed section of the Deep River Trail in Randolph County between Central Falls and Cedar Falls. The work plan includes several days of field work and mapping services to identify the best creek crossing points on the alignment to connect funded paddle access locations and existing and newly funded trail connections.
- d) Request for approval to enter into contract providing professional planning services from August 2022 to October 2022 to Randolph County for \$6,250. Randolph County has signed an agreement letter dated July 21, 2022.
- e) Yadkin River State Trail Map: The Regional Planning Department requests to expand contracted services with the Yadkin River Keeper to complete updates to the Yadkin River State Trail Map and maintain the online mapping system for the trail for one year from August 2022-July 2023. The Planning Department has been working with the Yadkin River Keeper, State Parks and other stakeholders in developing the map layout for print and online viewing. The map is in final review.

7) Informational Item: Bank Account Update, Mr. Jarrod R. Hand, Finance Director

- a) The Finance Department discovered three counterfeit checks were passed on the cash concentration account during the monthly bank reconciliation process on Friday, July 22, 2022. The three checks totaled \$19,969.72. First Horizon was notified and the account was placed on hold and a new account was created. Three affidavits of check forgeries/alterations were completed and submitted on Monday, July 25, 2022. The process for restitution of PTRC funds will take 10 business days. PTRC has no liability or risk related to the counterfeit checks. The funds will be returned to the account upon completion of the bank's fraud process.

8) Roll Call vote for the Above-mentioned Action Items 1-7

- a) A motion was made by Mr. Rick Cross.
- b) The motion was seconded by Mr. Mark Richardson.
- c) Roll call vote- Ayes: Councilwoman Marikay Abuzuaiter, Commissioner Kevin Austin, Alderwoman Renee Bryant, Commissioner Steve Carter, Council Member Jane Cole, Mayor Rick Cross, Commissioner Benita Finney, Mayor Alvin Foster, Chairman Darrell Frye, Councilman John Larson, Commissioner Rick Morris, Commissioner Scott Needham, Commissioner Mark Richardson, Commissioner John Shaw, Commissioner Don Truell, Commissioner Van Tucker (*with exception of item #4*).
- d) Nays: none
- e) Action Items 1-7 are approved.

9) Executive Director's Report, Matthew Dolge, Executive Director

- a) Mr. Dolge expressed appreciation for community support and for your faith in us.
- b) Mr. Matt Reece explained the addition of the Quality Care Coordinator position. With the addition of 3 grants: UNC Money Follows the Person IDD Natural Supports, Green and Healthy Homes Initiatives, and Forsyth County ARPA for IDD Research Project we will need help with human service delivery. This position will be analytical to determine the needs and how best to meet those needs. This will include home repairs, nutrition, transportation and more. If you know anyone that may be a good fit for this position, send them our way.

10) Around the Region

- a) Ms. Marikay Abuzuaiter announced that Greensboro held their election and she was able to keep her seat!

11) Mr. Foster There being no other business, the meeting was adjourned with general consensus at 12:38 p.m.

Alvin Foster, PTRC Chair

Katie Mitchell, Clerk to the Board