

Adding a Missing Client to COVID Code 185 | 2020

In preparation for using COVID code 185, (the distribution of shelf stable or frozen meals to congregate clients curbside in lieu of a congregate setting), the State DAAS office ported over the congregate clients in code 180 to COVID code 185.

However, there are pockets of clients that did not get ported over. If not all of your Code 180 Congregate clients ported over, they will have to be added manually.

Note: If the missing congregate client did not receive any shelf stable or frozen meals, you do not need to add them to the COVID code 185. COVID Code 185 is only for those meals delivered curbside, after the congregate nutrition sites were closed. This date will be different for each congregate service provider.

To add the missing clients, you would follow the usual ARMS procedure for adding a service to the client.

1. Go to your Client list.

Code	Provider	Status	Address	City			
G055	SENIOR RESOURCES OF GUILFORD	A	301 E. WASHINGTON STREET	GREENSBORO	Details...	Clients...	Services...

2. Find your client that needs a new service, click details

Add Client Providers

Client List

Provider Code : I084
Agency Name : STOKES COUNTY SENIOR SERVICES

Index on Last Name: [All] - A - **B** - C - D - E - F - G - H - I - J - K - L - M - N - O - P - Q - R - S - T - U - V - W - X - Y - Z

SSN#	Last Name	First Name	Sex	Date Of Birth	Provider Client Status	Registration Date	
5	B TT	C L	F	4/ 2	Active	10/25/2010	Details...
2	B TT	S	M	12 49	Active	10/25/2010	Details...
4	B R	A A	F	10 57	Active	3/9/2011	Details...
2	B R	C	F	2/ 6	Active	11/18/2014	Details...
4	B ERI	J H	M	6/ 0	Active	11/29/2012	Details...
5	B EY	SUSAN	F	7/ 5	Active	5/20/2009	Details...
5	B S	I	M	2/ 2	Active	12/12/2018	Details...
4	B	I D	M	11 35	Active	3/28/2014	Details...
7	B	I ND	M	2/ 1	Active	8/1/2019	Details...

3. Be sure to note the self-reported score.

Provider Client Assessment Date :	5/1/2019
Provider Client Functional Status :	Self-reported score: 1 - WELL
Provider Client Nutrition Health Score :	Moderate Risk of Malnutrition
Client Status :	A

- Click Add/Update Services

Provider Client Services				
Date	Service Code	Service Name	Service Status	Allow Care Recipients
6/1/2011	250	TRANSPORTATION	A	No
11/16/2009	183	INACTIVE-CONGREGATE NUTRITION-ARRA	I	No
5/20/2009	180	CONGREGATE NUTRITION	A	No
Add/Update Services				

- Check the 185 Congregate Nutrition-COVID service, then click Next.

Provider Client Assessment

Provider Code : I084 Agency Name : STOKES COUNTY SENIOR SERVICES
 Last 4Digits of SSN : 5102 Date Of Birth :
 First Name : SUSAN Last Name : E.

Service Code	Name	Service Status
<input type="checkbox"/> 020	HOME DELIVERED MEALS	Active ▼
<input type="checkbox"/> 033	TRANSPORTATION (MEDICAL)	Active ▼
<input checked="" type="checkbox"/> 180	CONGREGATE NUTRITION	Active ▼
<input checked="" type="checkbox"/> 185	CONGREGATE NUTRITION-COVID	Active ▼
<input checked="" type="checkbox"/> 250	TRANSPORTATION	Active ▼
<input checked="" type="checkbox"/> 183	INACTIVE-CONGREGATE NUTRITION-ARRA	Inactive ▼

- Use the date 3-16-2020 or 3-17-2020 as the Assessment date. These are the dates that the State ported the clients over. Therefore for consistency sake we wish the same dates be used for manually added COVID code 185 clients. Enter the Client's self-reported score. You do not need to fill out the rest of the assessment. Then click finish.

Provider Client Assessment

Provider Code : I084 Agency Name : STOKES COUNTY SENIOR SERVICES
 Last 4Digits of SSN : ---- Date Of Birth : 7
 First Name : SUSAN Last Name : E.

Service Code	Name	Service Status	Action	Assessments
185	CONGREGATE NUTRITION-COVID	A	Adding new Active service, service code: 185	Functional Status/Nutrition;

Assessment Date:
 Overall Functional Status: WELL AT RISK HIGH RISK

Nutrition health score

Question	Response	Refused to answer
a.Do you have an illness or condition that made you change the kind and/or amount of food you eat?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
b.How many meals do you eat per day?	<input type="text" value="0"/>	<input type="checkbox"/>
c.How many fruits per day?	<input type="text" value="0"/>	<input type="checkbox"/>
d.How many vegetables per day?	<input type="text" value="0"/>	<input type="checkbox"/>
e.How many milk/dairy products per day?	<input type="text" value="0"/>	<input type="checkbox"/>
f.How many drinks of beer,liquor, or wine do you have every day or almost every day?	<input type="text" value="0"/>	<input type="checkbox"/>
g.Do you have tooth/mouth problems that make it hard for you to eat?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
h.Do you always have enough money or food stamps to buy the food you need?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
i.How many meals do you eat alone daily?	<input type="text" value="0"/>	<input type="checkbox"/>
j.How many prescribed drugs do you take per day?	<input type="text" value="0"/>	<input type="checkbox"/>
k.How many over-the-counter drugs do you take per day?	<input type="text" value="0"/>	<input type="checkbox"/>
l.Have you lost 10 or more pounds in the past 6 months without trying?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
m.Have you gained 10 or more pounds in the past 6 months without trying?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
n.Are you physically able to shop for yourself?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
o.Are you physically able to cook for yourself?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
p.Are you physically able to feed yourself?	<input type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>

7. The client will now be listed in the Services. And should now be found in the SRW drop down menu.

Note: From the example below, you will see we had to add the COVID Code 185 process twice for the example client, because the first attempt failed. (Below is an example of the double assessment due to the failure.)

Keeping the date at 3-16 or 3-17 will allow the AAA's and State DAAS office to see at a glance the Assessment is tied to the COVID code 185.

Provider Client Services				
Date	Service Code	Service Name	Service Status	Allow Care Recipients
3/16/2020	185	CONGREGATE NUTRITION-COVID	A	No
6/1/2011	250	TRANSPORTATION	A	No
11/16/2009	183	INACTIVE-CONGREGATE NUTRITION-ARRA	I	No
5/20/2009	180	CONGREGATE NUTRITION	A	No

Add/Update Services

Provider Client Assessments			
Assessment Date	Functional Status	Nutrition Health Score	
3/17/2020	Self-reported score: 1 - WELL	N/A	Details.....
3/16/2020	Self-reported score: 1 - WELL	Good Nutrition	Details.....
5/1/2019	Self-reported score: 1 - WELL	Moderate Risk of Malnutrition	Details.....