

## Non-matching First Name

Users are required to key in Last Name and First Name. These fields must be an exact match. The client in Figure 1, James J. Brown was found in a CNDS Search. A search of ARMS using James Brown was not found.

**Search CNDS**

Last Name\* :

First Name\* :

Sex\* :

Date Of Birth\* :  /  /

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**List of Clients**

Last Name	MI	First Name	Suffix	SSN4	Sex	Date Of Birth	Race	Person ID	Action
BROWN	E	JAMES		6410	M	06/17/19...	B	...	<a href="#">Create</a>
BROWN	J	JAMES		9542	M	07/17/19...	W	...	<a href="#">Create</a>
BROWN		JAMES		5433	M	11/19/19...	B	...	<a href="#">Update</a>

**Figure 1 - Search CNDS**

This client is in ARMS, but registered with a different first name. ARMS will not allow a CNDS Create for this client in ARMS. In ARMS the unique identifier is the *Last 4-digits of SSN, Last Name and Date of Birth*. In Figure 2, note the error message in red. To avoid adding a duplicate client record, the first name of the client in ARMS will have to be changed *manually* in the database to match CNDS.

**Create/Update Client**  
Demographics/Status (BROWN, JAMES)

Last 4 Digits SSN :

Client is already defined with same last 4 Digits of SSN, Last Name and Date Of Birth.

Last Name :  Suffix :

First Name :

Middle Initial :

Registration Date :  /  /

Date Of Birth :  /  /   Special Eligibility

Address :

County :

Phone : (  )  -   No Phone

Sex :  Male  Female

**Figure 2**

Using the mandatory and exact match when searching ARMS may not yield the correct result or any results at all. In Figure 3, a user tried unsuccessfully to find James Brown in ARMS. This client was found in CNDS.

Figure 3 - Search ARMS

We have requested a code change on this screen to prevent mandatory and exact matches. But, in the meantime, Provider Users need a way to find Clients with a non-matching first name in ARMS and CNDS. The ZGA-105 Master Client List by County can be used by Provider Users. This report displays all registered Clients in ARMS regardless of the Client Status as shown on this report. This report display clients by county and in alphabetical order by last name then first name. Provider Users can use this report to find non-matching first names in ARMS vs. CNDS.

A quick review of this report, the client was found as Jeff Brown by comparing date of birth and last 4-digit of SSN. Using the first name of Jeff instead of James, the client record was found in ARMS. It can be time consuming trying to determine naming patterns. Therefore, this report can prove helpful until a change is made in ARMS. *The full name of this client is James Jefferson Brown, but he goes by Jeff.*

CONFIDENTIAL														NORTH CAROLINA DIVISION OF AGING AND ADULT SERVICES	
														REPORT ZGA105 - MASTER CLIENT LIST BY COUNTY	
														COUNTY: <u>Wilkes</u>	
Print Date: 9/13/2011 2:05:29PM														Fiscal Year: 2012	
														County Code: 097	
Last Name	First Name	ID	DOB	Age	Sex	At/Below Poverty Level	Marital Status	HH Size	Race	Hispl Latino	Primary language	Regist Date	Death Date	Client Status	
BROWN	DWIGHT	...	10/05/1937	74	M	Y	S	1	WHITE		English	11/14/2009		Active	
BROWN	FANNIE	...	04/10/192...	81	F	Y		2	WHITE		English	04/01/2000		Inactive	
BROWN	JANICE M	...	11/08/194...	63	F	Y	M	2	WHITE		English	09/17/2010		Active	
BROWN	<u>JEFF</u>	9...2	07/17/192...	83	M	Y		2	WHITE		English	04/01/2000		Inactive	
BROWN	JEFFREY	1...0	01/06/196...	50	M	Y	N	2	WHITE		English	01/01/2005		Active	
BROWN	JUDITH A	...	12/15/193...	75	F	Y		2	WHITE		English	08/01/1999		Active	
BROWN	LEONARD	...	03/03/193...	87	M	Y		2	WHITE		English	08/01/1999		Active	
BROWN	LINVILLE D	...	05/02/194...	67	M	Y	S	1	WHITE		English	09/10/2007		Inactive	
BROWN	LUCY	...	11/03/193...	72	F	Y		2	WHITE		English	02/02/2000		Active	
BROWN	MABLE	...	08/24/192...	89	F	Y	S	3	WHITE		English	05/15/2008	03/23/2011	Death	
BROWN	MARGARET	...	07/27/193...	74	F	Y	M	2	WHITE		English	12/16/2008		Inactive	
BROWN	MARYFRANCES	...	01/24/193...	76	F	Y	S	1	WHITE		English	03/23/2010		Active	

Figure 4 - ZGA-105 Report

Provider Users should send clients with a **non-matching first name** (Figure 2) to the Regional ARMS Coordinator to have the first name changed manually in ARMS to match CNDS.