



**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

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919-733-3983

DAAS Administrative Letter No. 11-05

To: County Managers

Subject: SFY 09-10 County Aging Services Data and SFY 11-12 County Budget Instructions

Date: February 14, 2011

It is once again time for the Aging County Data Package for use by local committees in recommending a funding plan for the Home and Community Care Block Grant. The Explanation of State and County Expenditure Report for State Fiscal Year (SFY) 2009-2010 is attached and can be found at <http://www.ncdhhs.gov/aging/ExpendData/CountyDataReport2010.pdf>

The expenditure reports by county, agency, and service can be accessed by clicking on <http://www.ncdhhs.gov/aging/expendedata.htm>, and are to be provided to the lead planning agency for the Home and Community Care Block Grant in the county by March 1, 2011.

The SFY 2011-12 Home and Community Care Block Grant (HCCBG) Budget Instructions, along with HCCBG formats will be available during the week of February 21 through the Division's website at <http://www.ncdhhs.gov/aging/cobudget/cobudgdn.htm>. HCCBG instructions are unchanged from last year. Emphasis is continuing to be placed on cost development for services. Service providers must provide lead agencies with service cost computation worksheets and labor distribution schedules along with their service summaries, as specified on page 16 of the HCCBG Budget Instructions.

SFY 11-12 Service Allocations

The FY 2011 federal budget is currently under consideration in Congress. HCCBG funding will be allocated to counties upon receipt of FY 2011 Title III funding through the U.S. Administration on Aging. Until the new HCCBG allocations are received, SFY 2010-11 funding will be a satisfactory planning estimate for next year.

Please contact your area agency on aging director with any questions concerning the Home and Community Care Block Grant.

Sincerely,

Handwritten signature of Dennis W. Streets in cursive.

DWS/ghc

Attachment

cc: Chairs, County Board of Commissioners (letter only)
County Dept. of Health Directors (letter only)
County Dept. of Social Services Directors (letter only)
Maria Spaulding, DHHS Deputy Secretary
Local Aging Services Providers (letter only)

Area Agency on Aging Directors
DAAS Staff

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North Carolina

COUNTY DATA PACKAGE

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SECTION I

INTRODUCTION

The Division of Aging and Adult Services (DAAS) produced the first County Data Package in February 1992, pursuant to N.C.G.S. 143B-181.1A. While we have made some minor changes in the presentation of the data since then, the intent and basic format of the County Data Package have remained essentially constant. Our primary goal is still to provide basic demographic and service utilization data for individuals 60 years of age and older for use by County Planning Committees, especially in their development of a plan for use of Home and Community Care Block Grant (HCCBG) funds.

Each county in North Carolina has discretion in how HCCBG funds are used—which services are to be funded, in what amounts, and which agencies should be the providers of service. The opportunity of counties to influence the availability of services grew during the 1990's largely because of increases in State funding for home and community-based services for non-Medicaid eligible seniors. These funds, coupled with the expansion of Medicaid eligibility to 100 percent of the federal poverty level, enabled more meaningful local planning. As public funding has stayed constant or even diminished at times, the decisions on how best to use the HCCBG funds have become more challenging and important. Never has this been more true than the current situation facing the state and counties.

The information in this package should be used with other information to make key decisions in funding aging services. Other relevant information might include: client “waiting list” data, local indicators of service needs, current budget utilization by funding sources, costs of service, demographic profiles of clients, success in consumer contributions, client satisfaction with services, and evaluations of the current set of providers delivering services. Area Agencies on Aging (AAA) can help County Planning Committees gather the kinds of information needed to make sound decisions.

Questions about the descriptions of services, targeting of services, participation rates, or clarifications needed about the information included in this package should be directed to the regional AAA or to the Division's Planning, Budget & Systems Support Section (919-733-8400).

SECTION II

DEMOGRAPHIC DATA

This section identifies some of the sources of key demographic data on North Carolina's older adults. While this information does not reflect all available Census data on older adults, it does indicate some of the most requested demographic data.

The "Intrastate Funding Formula Factors" Table is the basis for the Division's funding formula. The Table contains an age column that estimates the number of individuals in that age group. This table is available on the Division's web page (<http://ncdhhs.gov/aging/cobudget/fundingformula.pdf>).

The "60+ Poor" column estimates the number individuals living at or below the federally defined poverty level. The 2010 poverty guidelines of the US Department of Health and Human Services are \$10,830 for an individual and \$14,570 for a couple. The column entitled "60+ Minority" estimates the number of those individuals age 60 and older who belong to a racial minority group. Hispanic older adults are not included as a group in the minority estimate because they represent an ethnic group. The "60+ Rural" column is based on county-specific data on rural residence (for all ages) from the US Census Bureau and data for the population age 60+ from the State Data Center.

Assistance in collecting and interpreting additional information can be provided by the regional AAA or the Planning, Budget & Systems Support Section of DAAS.

The web sites, listed below, provide key demographic data on North Carolina's older adults.

1. The NC Office of State Planning's Data Center maintains considerable demographic, economic, and other data on NC counties. www.demog.state.nc.us/ and <http://linc.state.nc.us/>
2. The US Census Bureau also maintains useful data on population and housing and has useful links to other sources. Many 2000 annual Census reports are available. www.census.gov/
3. The US Administration of Aging maintains data on the characteristics of older Americans including marital status, living arrangements, racial/ethnic composition, geographical distribution and income. http://www.aoa.gov/AoARoot/Aging_Statistics/Profile/index.aspx
4. The Demographic and Planning page of DAAS' website includes both state and county statistical profiles. www.ncdhhs.gov/aging/demo.htm

SECTION III

STATE SERVICE UTILIZATION DATA

The primary purpose of this section is to illustrate the statewide service utilization levels by North Carolina's older adults. For SFY 2009-10, seven different state funding sources provided service data on persons age 60 and older.

To assist with the county's human service planning for aging, the various services available from these state funding sources have been assigned to a major service category. These categories are defined as follows:

Code Description of Categories

- 1 Adult Care Homes - Includes: Special Assistance payments for residents of adult care homes; Medicaid expenditures for: personal care services (PCS-basic and enhanced), care management and screening, and transportation associated with adult care homes.
- 2 Economic Support - Programs and services that provide an indirect financial support, without which a cash outlay by the recipient would be required.
- 3 Hospitals, Physicians, and Other Health Care - Services that provide a variety of health care to recipients outside their home.
- 4 Home Health and In-Home Care – Services that provide health and related care to recipients in their home.
- 5 Institutional Care - Services provided to residents of nursing homes, mental health facilities, and hospitals.
- 6 Social Support - Services that provide social and/or other support to recipients inside or outside their home.

The **Schedule of Expenditures by Funding Source and Service** (Table III-A) provides a summary of service and expenditure data for the seven different state funding sources. The specific services that comprise the major service categories (above) are cross-referenced by code number. Reported expenditures generally represent the federal, state, and minimum local share for services provided to individuals age 60 and older by the contributing state funding sources. Total expenditures for DAAS include consumer-contribution revenues reported as well as U.S. Department of Agriculture (USDA) reimbursement for meals provided through HCCBG. Total consumer-contribution revenues reported to DAAS for SFY 2009-10 were \$2,053,798. Total USDA reimbursement for meals provided through HCCBG for SFY 2009-10 was \$2,962,792. The **Schedule of Reported Expenditures by Funding Source and Major Service Category** (Table III-B) summarizes the expenditures by the contributing funding sources based on the six

service categories. These expenditures represent the federal, state and minimum local share for services provided to individuals age 60 and older.

Note: Consistent with Table III-A, here again, total expenditures for DAAS include consumer-contribution revenues reported as well as USDA reimbursement for meals provided through HCCBG. These additional revenues from USDA are not included in the county expenditure data discussed in Section IV.

Note: Since 2003, DAAS has been responsible for administering all of the services reported under the Division of Social Services, except for Energy Assistance and Food and Nutrition Services.

Each contributing state program shares the common goal of providing services to North Carolina's older adults. However, the only common data element that is reported from these funding sources is expenditures. While expenditure data have been collected in this manner since SFY 1991-92, there are typically several changes each year. Below are reminders and noted changes:

1. State/County client information is not available for every service with an expenditure, in which case the client total is left blank. In situations where the number of clients served is 2 or fewer, the client numbers are left blank in order to maintain client confidentiality.
2. The sum of the county unduplicated counts may or may not equal the statewide-unduplicated counts for DAAS. This is because the state data reports on unduplicated client counts for the state while the county data reports on unduplicated client counts for the county. A person receiving the same service in two different counties will be counted once for the state report but will be reported as a unique count in each of the counties s/he received services.
3. The Division of Social Services' unduplicated counts of recipients (for each service/service category) for the entire State Fiscal Year (SFY) were obtained using the SIS system and day sheets. The sum of the county unduplicated counts may or may not equal the statewide-unduplicated counts. Expenditure data are estimates based on reported expenditures (in the SIS/Co Admin Interface) for the SFY. The percent of 60+ to all recipients was applied to the total reported costs to obtain an estimate of the expenditures. This method applies to all services, even those where some of the fund sources are ">60" and "<60", for consistency. The Special Assistance counts are unduplicated for the year, rather than average monthly counts.
4. The Special Assistance Service was broken down into two categories.
 - Special Assistance Adult Care Home: This service pays the room and board for eligible residents of adult care homes. The program serves adults 18 and older. Data for 60+ are reported here.
 - Special Assistance In-Home Program: Although the data included in this report reflect only the 60+ population, this service provides an option for in-home care for eligible older persons and adults with disabilities who are at risk of placement

in an adult care home but who desire to live in a private living arrangement and can be maintained safely in that setting.

5. Data for the Department of Transportation's Elderly and Disabled Transportation Assistance Program (EDTAP) cover both older adults and clients with disabilities. For SFY 2009-10, a supplemental distribution of EDTAP funds is also reported.
6. DAAS received state appropriations for Project C.A.R.E ("Caregiver Alternatives to Running on Empty"), an Alzheimer's respite program which was available in 21 counties in SFY 2009-10.
7. Congregate ARRA and Home Delivered Meals ARRA dollars are reported separately. These are the funds associated with the American Recovery and Reinvestment Act of 2009.
8. DAAS aging resources management system (ARMS) does not differentiate between service dollars and administrative dollars. Therefore, in programs such as Project C.A.R.E. and the Family Caregiver Support Program, the county expenditure amount may not reflect where the direct services take place.

Other funding sources in state government provide services that benefit older adults. However, their data collection and reporting systems are not designed to provide age-specific information. The contributing state funding sources shown in this package reflect the programs administered by the State of North Carolina that have a large and direct effect on older adults. Because the state and local governmental units have some control and influence with the administration of these services, it is important to focus on these services when addressing the local needs of older adults.

The direct payment of Social Security benefits to older adults clearly represents the largest expenditure of public funds for the elderly. Expenditures for Medicare, Supplemental Security Income (SSI), Veterans and other federal benefits would overshadow the programs administered by the state. Although not reflected in this package, the availability of these federally administered programs should be considered when addressing the needs of older adults. The data tables also do not take into consideration special grant-funded projects that are either time-limited and/or geographically limited (for example, Senior Farmers' Market Nutrition program and the Chronic Disease Self-Management Program).

SECTION IV

COUNTY SERVICE UTILIZATION DATA

Expenditures associated with HCCBG do not include significant local expenditures reported over and above the minimal local match requirements. County expenditures for DAAS do include consumer-contribution revenues reported.

Although funding through DAAS for home and community services has generally remained static, there is some value for local decision-makers in comparing this year's County Data Package with information from previous years (www.ncdhhs.gov/aging/expenddata.htm). Comparing the growth (or decline) in a county's general older population, those with low income, etc., can help identify the relative size and scope of services needed. Some comparison of per capita expenditures (divide expenditures by total population group or actual persons served) may help illustrate the county's response to identified service needs. If per capita expenditures (by total population) are falling, this could indicate that the county is having difficulty keeping pace with population growth and/or inflation. Per capita changes (by persons served) could suggest changes in how the services are delivered (for example, who gets served and/or program efficiencies.)

County planning committees are encouraged to have frank and open discussions about these data and how best to meet the needs of seniors. The Division especially wishes to emphasize the importance of citizen and consumer input throughout the HCCBG funding planning process for consideration by the county commissioners. Counties should conduct this work in a manner that avoids any appearance of conflict of interest with respect to service providers.