



North Carolina Department of Health and Human Services

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Governor

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Secretary

Suzanne P. Merrill, Director
Division of Aging and Adult Services

DAAS Administrative Letter 15-11

To: Adult Day Care/Adult Day Health Providers, Directors, Adult Services Supervisors and Adult Day Care Coordinators in County Department of Social Services, Adult Day Health Specialists, Area Agency on Aging Directors and Aging Specialists

From: Suzanne P. Merrill *Suzanne P. Merrill*

Subject: Revised Home and Community Care Block Grant Adult Day Care/Adult Day Health Monitoring Tool and Instructions

Date: August 20, 2015

The Division of Aging and Adult Services (DAAS) staff in collaboration with Area Agency on Aging (AAA) staff revised the Home and Community Care Block Grant (HCCBG) Adult Day Care/Adult Day Health (ADC/ADH) Monitoring Tool to align with the revised HCCBG ADC/ADH Service Standards.

The primary change to the monitoring tool reflects the additional delineation between ADC participant eligibility and ADH participant eligibility that was incorporated into the revised HCCBG ADC/ADH Service Standards.

The other change to the HCCBG ADC/ADH Monitoring Tool was made to include subcontractor monitoring.

Instructions were also developed for the HCCBG ADC/ADH Monitoring Tool.

The revised HCCBG ADC/ADH Monitoring Tool becomes effective September 1, 2015. Community Service Providers must utilize this tool when monitoring ADC/ADH subcontractors.

Please contact Heather Carter at heather.carter@dhhs.nc.gov or 919-855-3416 or Glenda Artis at glenda.artis@dhhs.nc.gov or 919-855-3412 with any questions.

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