

## Request for Proposals (RFP)

### Burlington HOME Consortium Funding – Project Scoring Criteria

The City/Consortium is seeking proposals for the use of up to **\$821,000** in HOME Investment Partnerships Program (HOME) funds. Funding is available for eligible housing development activities including new construction (homeownership or rental) and rehabilitation of multifamily rental housing. Priority consideration will be given to projects that serve special populations, including the elderly, persons with disabilities, individuals with intellectual or developmental disabilities (IDD), individuals recovering from opioid use disorder, and persons with mental health conditions. Generally, a project will only serve and receive points for one of the special populations. Priority for CHDO projects.

### Project Scoring Matrix

Category	Maximum Points	Description
Target Population Priorities	45	Points awarded based on number and type of priority units included. Minimum 5% of units (one minimum if under 20 total units) per category, per project, to receive points.
Elderly (62+)	10	
Persons with Disabilities (physical or cognitive)	10	
Intellectual/Developmental Disabilities (IDD)	10	
Opioid Use Disorder	7.5	
Mental Health Conditions	7.5	
Project Type Bonus	10	Encourages diverse project types aligned with community need.
- New Construction Rental	5	
- Rehabilitation Rental (Multifamily)	5	
- New Construction Homeownership	5	Only one <b>project type</b> bonus applies, but all project types are eligible.
Readiness to Proceed	15	Site control, zoning in place, permits, environmental clearance status. Higher scores for shovel-ready projects.
Financial Feasibility & Leverage	10	Projects that show strong non-HOME leverage (LIHTC, grants,

		bonds, private equity) and solid proformas.
Development Experience & Capacity	10	Experience of development team with HOME or similar program. Track record with compliance, timeliness, and financial management.
Affordability & Long-Term Commitment	10	Projects that exceed HOME affordability minimums or deepen affordability (i.e., below 50% AMI or longer affordability period).
<b>CHDO</b>	<b>15</b>	<b>CHDO projects are prioritized.</b>

**Tie-Breaker Criteria (if needed):**

1. Project that serves more than one priority population.
2. Project located in a high-opportunity or underserved area (Low/Mod Block Groups).
3. Project with earliest construction start date.
4. CHDO Project.

*Example Map of Low/Mod Block Groups in the five counties*

